Operations Council

Meeting Notes

NAME OF COUNCIL/TEAM: Operations Council	
OBJECTIVE OF MEETING:	
DATE: 10/27/2026 **TIME:** 1:00pm	**LOCATION/ROOM #:** ARC Board Room **CALL-IN NUMBER:** **CALL-IN CODE:**
FACILITATOR(S): Koue Vang, Tim Reilly, Sarah Lehmann	
TIMEKEEPER:	
ASSISTANT: Amanda James	
MEMBERS PRESENT: Koue Vang, Tim Reilly, Sarah Lehmann, Amanda James, Adrienne Andrews, Minh La, Michele Arnott, Mike Olsen, Pamela Bimbi, Heather Fajardo, Melissa Fish, Margaret Lednicky, Stacey Burrows, Heather Moody, Steven Roberson	
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):	
UPDATES AND BRIEF REPORTS:	

Topic	Person(s) Responsible	Notes
Campus Safety Update	Sergeant Olson	Campus Police participated in Homecoming activities and planned to attend the Natomas Center's upcoming event. ARC's Police Department also provides coverage for the center, where a campus safety officer is stationed during the day.
Information Technology Updates	Minh La	• Wi-Fi Maintenance: Routine software maintenance was scheduled for Sunday, November 1, 2026, from 6:00–9:00 a.m., with brief service interruptions possible. • Azure Virtual Desktop: A proof of concept is underway to evaluate Azure Virtual Desktop as a potential replacement for the current virtual classroom environment. • IT Security: Work continues to restrict unnecessary external access, implement multifactor authentication where appropriate, modernize legacy applications, address vulnerabilities, and prioritize system updates. IT is also reviewing local administrative privileges and aligning security practices with District IT and sister colleges. • Davies Hall: IT/AV continues to provide project feedback and will meet with the designers. • Desktop/Help Desk: Recent support included phone and computer deployment for CLD, phone bank setup for Beaver Cares, computer upgrades for EOPS/CalWORKs staff and Financial Aid lab staff, and support for the Ariel lab.
		• Child Development Center Shade Structures: Concrete work for the first structure is complete, with a height adjustment in progress. Work on the second structure's posts and foundations is on hold pending a construction change directive identifying revised locations. Completion is targeted for November 30, 2026. • Softball Scoreboard: The written update indicated that a purchase order for B-Line Sports was pending. At the meeting, it was reported that the contractor's planned start had been postponed because the welder did not arrive. Work will begin once rescheduled. • Baseball and Tennis Netting: Draft working drawings were expected for review. Construction is anticipated in summer 2027. • CTE Automotive Hazardous Materials Storage: A purchase order has been issued, and a feasibility study is underway. The architect and stakeholders met on-site to review potential storage locations. • Athletic Snack Bars: Feasibility studies are identifying improvements needed to meet current health department requirements at the PE, soccer, baseball, and stadium snack bars. The PE and soccer

Facilities Updates	Margaret Lednicky	studies are complete; a project manager will need to be assigned to advance those improvements. • Natomas STEAM: Punch-list corrections and warranty work continue. The building received LEED Silver certification. • Portable Village: The refresh project is complete, and the restroom buildings are operational. Restrooms were temporarily closed for asphalt repairs to the accessible path of travel and were expected to reopen October 29. • Tech Ed Modernization: The project is considered complete, with punch-list and warranty work continuing. • Veterans Resource Center: Construction is progressing, with occupancy anticipated in late spring or early summer 2027. • Davies Hall: Four bids were received for demolition and abatement, with Stomper Company identified as the only responsive bidder. The proposed contract award was scheduled for Board consideration on November 18, with work anticipated to begin in December, subject to approval and completion of required paperwork. Fencing was expected in early to mid-December, followed by interior abatement and summer demolition. Construction drawings and specifications for the new building were nearly 75% complete, with further reviews planned in November and submission to DSA targeted for mid-December. A 100% construction document review is anticipated in January 2027, with construction targeted to begin in fall 2027 following demolition. Office furniture drawings are being revised following user group review, and classroom furniture drawings are expected November 13.
Budget Updates	Koue Vang	No update provided
Campus Safety Updates	Captain Kelly Benitez	

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Does the Operations Council approve the Technology Master Plan and Sustainability Plan for advancement to ELT?	Koue Vang	Advance to ELT	The Sustainability Master Plan received only minor feedback, and the draft previously shared remained unchanged. The Technology Master Plan was revised to incorporate feedback, including additional security-related content. Council members were asked to submit feedback for the upcoming ELT review by **the end of the day on Thursday, October 29**. Additional feedback could continue to be submitted as the plans move through ELT and constituent review through December. The plans will advance to ELT for review.

DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
Questions/Issues from faculty: --Academic Senate would like there to be more seats at tables during their meetings in the ARC Board Room. This would help facilitate notetaking. What are some options we could consider? Do we have extra tables we could use? Perhaps trying new room configurations and getting feedback? --Checking in on the situation where a faculty member had an access issue with her Adobe licenses mid-semester. --Interest in notes being taken/shared for meetings related to Davies Hall planning. --Parking lot safety. Faculty member has observed a lot of reckless/dangerous driving in the parking lots/garage. How can we reinforce a sense of parking lot decorum? --Suggestion from librarians: when new buildings are designed, consider tucking student study spaces into the building wherever possible	Sarah Lehmann	• Board Room seating: Operations will explore additional tables and accessible room configurations and provide layout options for Academic Senate review. • Adobe and Microsoft Office access: IT confirmed there had been no general removal of licenses for full-time faculty and staff. Employees experiencing access issues should submit a Service Central ticket for troubleshooting. • Parking lot safety: Campus Police investigate reported incidents and monitor parking areas, although enforcement inside the parking structure can be difficult. Brenda will discuss possible additional inward-facing cameras with Josh. • Student study space: The request to incorporate study areas into new buildings was discussed. Student study space is included in the new Davies Hall design.

Upcoming parking lot closures. Lot E will be closed soon to accomodate Davies Hall demolition construction. There have been many requests for more communication about this ASAP. How should we get the word out to the campus?	Sarah Lehmann	• Alternative staff parking is expected near Operations and behind the print/sign shop. Available spaces still need to be confirmed. • Changes to vehicle access, student drop-off locations, and accessible parking remain under review. • Davies Hall planning notes: The meeting notes had already been distributed before the Council meeting; no further discussion was needed. • Operations will check lighting near the sign shop and the pathway to the stadium lot and ask Facilities Management to revisit a stadium lot LED upgrade. • Information is being prepared for the ARC main webpage, including the project timeline, parking closure details, and a map of alternative parking. Updates will also be shared through Beaver Bites, Admin Bites, councils, and constituent groups. • A campuswide message and signs with QR codes will be considered following Board action. Student-specific communication will follow once the drop-off plan is established.
Davies Hall "Celebration of Life" and commemoration. With Davies being torn down and rebuilt, should we host some type of goodbye ceremony for the old building? Academic Senate will discuss this topic at their Nov. 22 meeting to gather feedback. Sense that it would be best to have this type of ceremony during Spring 2027 semester. ALSO, can we salvage materials from the old Davies to turn them into small mementos for the employees who worked in Davies? Ideas: wood, bricks, metal, chalkboards, copper wire, signs.	Sarah Lehmann	A suggestion was discussed to hold a farewell ceremony for Davies Hall, with spring 2027 identified as a preferred timeframe. Academic Senate will discuss the idea at its November 22 meeting to gather feedback. The discussion also included salvaging materials from the building for employee mementos or incorporating them into the new building or surrounding area. Suggested materials included wood, bricks, metal, chalkboards, copper wire, and signs. Operations will be consulted about interior items that may be removed. Salvaging exterior materials will require further discussion with Facilities Management and the demolition contractor.

ITEMS FOR FUTURE CONSIDERATION:

Topic	**Contact Person**