

Institutional Effectiveness Council

Meeting Notes

NAME OF COUNCIL/TEAM: Institutional Effectiveness Council		
OBJECTIVE OF MEETING:		
DATE: 09/21/2026 TIME: 3:00pm to 5:00pm	LOCATION/ROOM #: https://lrcdd.zoom.us/j/4225279623 CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Dr. David Miramontes-Quinones and Dr. Connie Ayala		
TIMEKEEPER:		
ASSISTANT: Jane Hoff		
MEMBERS PRESENT:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS:		
Topic	Person(s) Responsible	Notes
Welcome & ARC Land Acknowledgement	Dr. David Miramontes-Quinones	
Tri Chair Classified Member Nomination	Dr. David Miramontes-Quinones and Dr. Connie Ayala	Context: Last week IEC received affirmation from the Executive Leadership Team to move forward with the Tri Chair model for IEC. Revised Charter listing new (unassigned) Tri-Chair role has been uploaded in IGOR. Next Steps: Open to Council Members for Nominations - email David Miramontes and Connie Ayala by Friday September 25th. Nominees will be presented to the Classified Senate President to make the appointment. Next steps/Decisions: Make nominations by Friday September 25th. Take it to the Classified Senate President for appointment.
Data Disaggregation & ACCJC Rubric	Dean Dr. Brenda Valles & Dr. Yuj Shumizu	Context: Telling our Data Story: ACCJC Data Dashboard Discussion https://docs.google.com/spreadsheets/d/1E1SGReiThNZ4o3DdFNjZPnbQmh9iZMDFo9zXe4LbuZ0/edit?gid=0#gid=0 Proposals/Updates: RubricforEffectiveInstitutionalOutcomeTransparency.pdf https://surveygizmolibrary.s3.amazonaws.com/library/494184/RubricforEffectiveInstitutionalOutcomeTransparency.pdf Discussion/Questions: What does this disaggregation mean for ARC? What does transparency look like for ARC? How much of our story do we want to publicly share? How can we meaningfully tell the story, celebrate successes, highlight where we are and where we still need work? Refer to the rubric linked above to determine data accessibility, define context, and disaggregate. ARC Strategic Goal Metrics are notably student-first and tied to student success. In review of other colleges’ dashboards, their data stories are largely internally focused. Effective Institutional Outcome Transparency initiative is meant for students and their families to make informed decisions. Students and their families should be our target audience for the ARC data story. Are we talking about quantitative/qualitative data, or telling a story? We want to provide context for what the student can expect their experience might be. Use quotes, use personal stories (student feedback), more information so students and their families can make informed decisions. Our data story should show what we are doing, what we have not yet done, and what we should be doing. Balance complex data stories with speaking to students and their families in a meaningful way. FAQ format was suggested as a framework to present a narrative of disaggregated data to tell a story in an accessible and approachable way. Include progress in Beaver Bites to highlight to the campus community. Communicate what we are doing and how we can do better; practical steps to improve and make progress. It is helpful to get updates. Shift data story to inform different student groups like not yet enrolled, first-year students, transfer-eligible students, etc. Create a narrative model that highlights where the student is in their journey. Next steps/Decisions: Recommendation to move forward with a story that focuses on students and their families. Focus on what ARC has done, has not yet done, and what we want to do to support student success. Requesting feedback. Request input from ELT and other councils. Pull it together by February/March for the Annual report in April.
Homebase Project Group	Dean Hannah Blodgett	Context: Decided to follow Tri-Chair model. Dean Hannah Blodgett leads (Management Chair), Tim Reilly (Classified Chair), unassigned Faculty Chair Has not yet met as a fully formed group. Next steps: Will meet 1st and 3rd Fridays. Future Agenda Item: Expected to have leadership roles assigned and information gathered from first upcoming meeting to share with IEC.
Distance Education Project Group	Dean Mikenna Modesto	Context: Dr. Mikenna Modesto leads (Management Chair), Pamela Bimbi (Faculty Chair) Has not yet met as a fully formed group. Faculty appointments by Veronica Lopez; ten appointments completed, with a few open/pending. Year-long project. Next steps: Will meet 2nd & 4th Fridays each month. Seeking Faculty members from HomeBase areas for balanced representation. Future Agenda Item: Expected to have leadership roles assigned and more information to share with IEC from the upcoming meeting.

Black/African American Student Success Advisory Group	Dr. David Miramontes Quinones & Dean Marwa Harps	Background: Last year, the Cabinet met with ARC community members - faculty, classified, managers etc. - who act as advocates for Black/African American students, and we discussed how ARC can serve Black/African American students better. It was recommended to form an official advisory group under the IEC Council. Updates: Tri-Chair model for this advisory group was proposed and confirmed. Corina Hoffpauer(Management Chair), Marianne Harris (Faculty Chair), Petetoria Arafiles (Classified Chair) Discussion/Questions: How do we change the culture at ARC? How do we improve as a Black/African American serving institution? Next steps: We have lots of work to do!
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ACTION ITEMS:			
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
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DISCUSSION ITEMS:			
Question	Person(s) Responsible	Notes and Next Steps	

ITEMS FOR FUTURE CONSIDERATION:	
Topic	Contact Person