Executive Leadership Team

Meeting Notes

NAME OF COUNCIL/TEAM: Executive Leadership Team	
OBJECTIVE OF MEETING: "The ELT considers recommendations from the councils on draft plans; provides input and final recommendations to the College President in establishing the charters, strategic direction, and accountability of councils and project teams; and ensures transparent communications to and from all governance and constituency groups" (ARC Integrated Planning Guide 2017)	
DATE: 05/04/2026 **TIME:** 3:00pm	**LOCATION/ROOM #:** ARC Student Center Boardroom **CALL-IN NUMBER:** **CALL-IN CODE:**
FACILITATOR(S): Lisa Cardoza	
TIMEKEEPER:	
ASSISTANT: Amanda Lewis	
MEMBERS PRESENT: Lisa Cardoza, David Miramontes-Quinones, Angela Daroy, Koue Vang, Liz Geisser, Dianne Cervantes, Kaitlyn Collignon, Neue Leung, Veronica Lopez, Daniel Slutsky, Soraya Amin, Amanda Lewis, Alisa Shubb, Carissa Thomas, Connie Ayala	
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):	

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Welcome & Call to Order	President Cardoza	
President's Report	Lisa Cardoza	-Institute of Evidenced-Based Change (IEBC): Caring Campus -Classified Professionals have been going through the process for the caring campus initiative this semester and will host a kickoff this fall during flex week.
Constituency Group Highlights: ASB/CAEB	Soraya Amin, Sahar Hafiz	-Last meeting will be This friday (still deciding if they will host another one) -Region 2 Summit will take place the first week of June -Recommendations for the ARC Calendar on the website and specifically the calendar -Student Stipends resolution was passed in the Student Advisory committee and at their sister colleges, waiting on next steps -Working on the end of year summit
Constituency Group Highlights: Academic Senate	Veronica Lopez, Daniel Slutsky, Andrea Pantoja Garvey, Alisa Shubb	-Election results: New addition Mieke San Julian (Psychology) for AS Secretary. Continuing Veronica Lopez AS President, Daniel Slutsky, AS Vice President and Alisa Shubb, Past President. -Senate Approved the UDA Critical Hire Request -Discussed LRCCD Emergency Closure Distance Education Addendum -Sent out notification to all Adjunct/Part-Time ARC Senators and Curriculum Committee members to complete the Compensations Google form to get paid -Approved Faculty Coordinator JDs for ARC Homebase to Pathways Coordinators, Rising Scholars, PRISE Learning Community Coordinator (Asian, Asian American, and Asian Diaspora Focus), PRISE Learning Community Coordinator (Native Hawaiian and Pacific Islander Focus) and UDA Coordinator. -Discussed Title 5 Curriculum Updates -Discussed the District Equity Student Success Committee (DESSC) AI Taskgroup recommended Guidelines. -Discussed ARC Mental Health Resources -During ELT we discussed the potential to have a FLEX event that goes over this topic this fall. -Senate receiving questions about LRCCD Community Engagement Survey
Constituency Group Highlights: Classified Senate	Liz Geisser, Mary Goodall, Carissa Thomas, Kelly Ondricka, Arionna Jai-Johnson	-Classified Appreciation Lunch on Thursday, May 7th. -Classified of the Year Award to be awarded on Thursday as well -Caring Campus -Upcoming Events/Graduations/Etc.
Council/Project Team highlights: Institutional Effectiveness Council (IEC):	David Miramontes-Quinones, Connie Ayala	-IEP -Homebases Project Team Charter -Accreditation & Midterm Report -Discussion about accreditation rubric for fact and statistics page on our website and the need for disaggregated data.

Council/Project Team highlights: Student Success Council	Angela Milano, Neue Leung, Dianne Cervantes	-Dual Enrollment Presentation -Roughly 4000 students - from Data on Demand (CCAP, Non-CCAP, Adult Dual Enrollment) -Dual Enrollment Project Team Charter -ASCCC Resolution and 10+1 discussion -IEP Presentation
Council/Project Team highlights: Operations Council	Koue Vang, Mary Goodall	-Upcoming Library Elevator Modernization Project scheduled to begin June 1 for 8 weeks. Includes improved safety features & reliability. -The Location Safety Committee discussed panic button feasibility. Installing a wired panic button is not feasible due to complexities associated with asbestos abatement, electrical, and financial implications. -There was a remodel done a while back of the VP suite. Due to various complaints, there was a visit from OSHA that resulted in a $50K citation that FM had to pay. Since, there has been continuous work on the DO side to mitigate something like this from happening again. Now, there are going to be official guidelines around how office and department space should be used. Employees are encouraged to personalize their workspace using non-invasive and removable options. NO HOLES IN WALLS (Even in new buildings). Any physical modifications to office and dept space must be coordinated through operations and facility management.

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Final ARC Dual Enrollment Project Team Charter 2026	Angela Daroy	-Passed via consensus	
Homebases Project Team Charter 2026	David Miramontes-Quinones	-Passed via consensus	-Meets 1st and 3rd Friday starting in Sep from 2 to 3:30. (Zoom)
IEP Planning Document Final Report	David Miramontes-Quinones	0	-This is the Final Draft, the committee will make it pretty asap:) -We just received final feedback on Friday. -The Academic Senate passed this via a 2nd read at their meeting on Thursday, 4/30. -This was reviewed by all three senates and all three councils. -The IEP passed via consensus

DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
Homecoming 2026 - Save the Dates!	Amanda Lewis	

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person
Classified Onboarding Workgroup: - Has been meeting regularly and working on developing an onboarding hub in canvas as well as a mentorship program that will be housed under the classified senate. We are hoping to launch and pilot both of these this summer or early fall at the latest. More info to come soon!	Amanda Lewis
Graduation on 5/21 & 5/22! -Please help encourage people to volunteer!	Kaitlyn Collignon