Executive Leadership Team

Meeting Notes

NAME OF COUNCIL/TEAM: Executive Leadership Team	
OBJECTIVE OF MEETING: "The ELT considers recommendations from the councils on draft plans; provides input and final recommendations to the College President in establishing the charters, strategic direction, and accountability of councils and project teams; and ensures transparent communications to and from all governance and constituency groups" (ARC Integrated Planning Guide 2017)	
DATE: 04/13/2026 **TIME:** 3:00pm	**LOCATION/ROOM #:** ARC Student Center Boardroom **CALL-IN NUMBER:** **CALL-IN CODE:**
FACILITATOR(S): Lisa Cardoza	
TIMEKEEPER:	
ASSISTANT: Amanda Lewis	
MEMBERS PRESENT: Lisa Cardoza, David Miramontes-Quinones, Angela Daroy, Koue Vang, Brenda Valles, Amanda Lewis, Neue Leung, Dianne Cervantes, Carissa Thomas, Liz Geisser, Kelly Ondricka, Veronica Lopez, Daniel Slutsky, Soraya Amin, Sahar Hafiz, Andrea Pantoja Garvey, Alisa Shubb	
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):	

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Welcome & Call to Order	President Cardoza	
President's Report	Lisa Cardoza	-Open to the ACCJC Midterm Report
Constituency Group Highlights: ASB/CAEB	Soraya Amin, Sahar Hafiz	ASB (Associated Student Body) -Student Engagement & Finals Support -ASB approved funding to support student engagement during finals week, focused on wellness and creating opportunities for students to take breaks and stay connected during a high-stress period. -Student Advocacy & Policy Work -Passed a resolution supporting student participation on hiring committees, reinforcing the importance of student voice in institutional decision-making. -Contributed feedback to the Los Rios AI Task Force, with AI-related guidance and resolutions now approved across all four colleges and the Student Advisory Committee. -Elections & Leadership Transition -ASB/CAEB Board Candidate Forum scheduled (April 14, 12-3 pm, Student Center) to support upcoming student elections. -Continued planning for end-of-year transition and onboarding of new student leaders. -CAEB (Campus Activities & Engagement Board) -Upcoming Student Programming -Hosting Movie Day (April 16, 12-3 pm, Student Center) featuring Zootopia 2, with snacks and games to encourage student participation and community-building. -Communications & Outreach -Collaborating with ASB Senate to develop a monthly student newsletter to improve communication and awareness of student activities and resources. -Internal Development -Planning a team bonding event to strengthen collaboration and cohesion within the student leadership group.
Constituency Group Highlights: Academic Senate	Veronica Lopez, Daniel Slutsky, Andrea Pantoja Garvey, Alisa Shubb	-2026 Ken Diebert Award for Outstanding ARC Part-timer for Fall Convocation announcement -Approved Accrediting Commission for Community and Junior Colleges (ACCJC) Midterm Report -Approved ARC Distance Education Project Charter -Just came back from the ASCCC Spring plenary! -Friday the DAS task force completed our NAGPRA policy after 2.5 years of work -2 documents will be coming to the Academic Senate for approval -Michael Angelone and Dyanne Marte will be presenting on the District Equity Student Success Committee (DESSC) Los Rios Artificial Intelligence Guidelines.
Constituency	Liz Geisser, Mary	-Elections just completed (at 1 pm today); new Senators and officers take over at the Academic New Year (July 1)

Group Highlights: Classified Senate	Goodall, Carissa Thomas, Kelly Ondricka, Arionna Jai-Johnson	-Carissa Thomas (current VP) will be the new Classified Senate President! -Classified Professional of the Year Award – announcement at Classified Appreciation lunch, May 7th -Candy Gram Fundraiser (part 3!) – delivery beginning week of May 4th -Classified Leadership Institute (CLI) – Riverside, early June 3-5th – Possible Scholarships
Council/Project Team highlights: Institutional Effectiveness Council	David Miramontes-Quiñones, Connie Ayala	-HomeBases Project Team Charter Update -IEP Plan Update -Accreditation Report
Council/Project Team highlights: Student Success Council	Angela Daroy, Neue Leung, Dianne Cervantes	-Accreditation review -Transfer Center - update and data -Financial Aid update -Dual Enrollment Project Team Charter Review -Clarifying language -Distance Education Project Team Charter Review -HOTEP Presentation of findings
Council/Project Team highlights: Operations Council	Koue Vang, Mary Goodall	-Capital Project Updates -Davies Hall Modernization: -The project has completed Schematic Design and is now in Design Development -A student design forum was held on February 25, 2026 -FM/IT/Site coordination meeting scheduled for April 8, 2026 and April 29, 2026. -Division of State Architect Pre-Application meetings held on March 31 and April 2, 2026 -Science Building Replacement – Final Project Proposal (FPP) -Since the initial kickoff in February, the Science Replacement Final Project Proposal (FPP) workgroup has been actively engaged in a series of meetings to support early planning and project development. -The group completed its final meeting on March 27, concluding the program validation phase. Work focused on validating instructional and programmatic space needs, refining the space program and conceptual planning framework, and supporting overall project readiness for the State-required FPP submission. -The work completed will directly inform the development and submission of the Final Project Proposal for state capital funding. -Veterans Resource Center: -Construction is scheduled to begin March 30, 2026. Preparations are underway, including coordinated relocations: -Career Center will temporarily relocate due to HVAC impacts -Initial move to Lower-Level Library with Workforce Development -Final transition to the Learning Resource Center following minor updates -Portable Village 1 & 2 Refresh (including Temporary Restroom Building): -Project is underway. Facilities Management has secured a CollegeBuys state contract. Work is scheduled to begin after graduation (May 26, 2026). Minor HVAC upgrades may be completed earlier for select portables on a case-by-case basis, depending on scheduling availability and feasibility. -Natomas Education Center (NEC) Phase II & III: -Project completed on February 20, 2026. Notice of Completion has been issued. Punch list and warranty items are ongoing. -Business Services Office Remodel: -Project is in the final closeout stage. Purchasing has been notified to file the Notice of Completion. -Tech Ed Modernization: -Project is complete; punch list and warranty items are ongoing. -Barnes & Noble -Will be here the week of July the 6th with the store opening up the following week. -Store will be closed for a week for the transition from Follet to B&N -Operations council will shift to a tri-chair model starting Fall 2026 with Sarah Lehmann stepping into the role of Faculty Tri-Chair. -Discussed the request to have a celebratory finale for Davies hall prior to the demolition. It was determined that doing something like this would be possible.

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
		-Draft midterm report shared; overall feedback was positive and appreciative of the writing team's work. -Report purpose: -Required ACCJC midterm check-in following ISER report and site visit -ARC's 24-25 ISER Report (23-24 Data) -Responds to prior commendations and two recommendations -Submission planned for Fall 2026; still undergoing revisions and feedback -Report is highly structured with strict page limits (~20 pages) -Report has been reviewed by governance councils and senates; feedback has been incorporated. -Accreditation cycle context: -Strong commendation for equity-centered work across the institution -Next full accreditation (ISER) scheduled for 2028; planning will begin soon after	

ACCJC Midterm Report	Brenda Valles, Lisa Cardoza	submission -Key Report Content -Continuous Improvement highlights: -Implementation of participatory governance -Expansion of ethnic studies and dual enrollment -Facilities improvements (e.g., Natomas) -Growth in holistic student support services -Responses to Recommendations -Institutional Set Standards (ISS): -Established process to address programs below standards -College is consistently meeting standards; departments take corrective action as needed -Confirms processes are functioning as intended -Regular & Substantive Interaction (RSI) in Distance Education: -More complex due to faculty autonomy -New faculty survey launched to capture engagement practices -Student survey in development -Represents a new, evolving data approach -Data and Equity Discussion -ARC is: -Meeting institutional standards consistently -Partially meeting stretch goals (expected) -Key challenge: -ISS uses a moving target, making disaggregation difficult -Actions taken: -Disaggregation focused on strategic plan metrics -Expanded breakdowns (race/ethnicity, gender) based on feedback -Ongoing issue: -Increased ACCJC pressure to disaggregate data more deeply -Likely need for future review of metrics and methodology -Additional Notes -Current ISS methodology (est. 2016) measures ARC against itself over time, allowing adaptability but limiting comparability. -Next steps: -Final edits and submission prep -Continue RSI data collection -Begin early planning for ISER 2028 -Anticipate college-wide discussions on data and equity metrics	
Distance Education Project Team Charter	David Miramontes-Quinones	-Charter completed three readings in Academic Senate and approved. -Revisions strengthened: -Centering equity -Inclusion of students with disabilities -Reflection of post-pandemic distance education needs -ELT provided approval to move forward with forming the project team.	

DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
Fall 25 Homecoming	Amanda Lewis	-Appreciation shared for successful relaunch of Homecoming as a campus culture and belonging initiative. -Overview of 2025 funding sources: -Innovation grant -President's Office -ASB support -Sponsorships and in-kind contributions -Key takeaways: -Strong positive feedback and engagement -Recognized as a high-impact but labor-intensive effort -Goal moving forward to increase external sponsorships to reduce reliance on college funds
Fall 26 Homecoming	Amanda Lewis	-Dates confirmed: October 18–24, 2026 -Plan to scale and streamline: -More focused programming (approx. one event per day) -Continued emphasis on student involvement (theme development, voting process)

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person