

Institutional Effectiveness Council

Meeting Notes

NAME OF COUNCIL/TEAM: Institutional Effectiveness Council			
OBJECTIVE OF MEETING:			
DATE: 10/13/2025 TIME: 2:00pm - 4:00pm	LOCATION/ROOM #: https://lrccd.zoom.us/j/82425462723?pwd=vVsGb5sKQHbyTKf9Yw3F6SJeUDb1al.1 CALL-IN NUMBER: CALL-IN CODE:		
FACILITATOR(S): Dr. David Miramontes-Quinones and Dr. Connie Ayala			
TIMEKEEPER:			
ASSISTANT: Melanie Ortega			
MEMBERS PRESENT:			
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):			
UPDATES AND BRIEF REPORTS:			
Topic	Person(s) Responsible	Notes	
Welcome/ Land Acknowledgement	Dr. David Miramontes-Quinones and Dr. Connie Ayala		
IEP Workgroup Update	Dr. David Miramontes-Quinones and Dr. Connie Ayala	- IEP workgroup is nearly finalized, pending confirmation of one additional STEM faculty representative. A final update is expected by the end of the week. The project lead and co-lead will continue to provide status updates at upcoming IEC meetings.	
Midterm Accreditation Report	Dr. Brenda Valles	- IEC is overseeing progress on the ACCJC Midterm Report and its related processes.	
Institution Set Standards	Yuj Shimizu	- This process ensures that the college meets formal ACCJC standards, supported by the Research Office. - The college achieved a 100% response rate for both spring and fall data collections. A more detailed analysis will be provided at the next meeting. Collegewide results indicated no discrepancies in standards.	
ACTION ITEMS:			
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
IEC Charter Review	Dr. David Miramontes-Quinones and Dr. Connie Ayala	0	- Efforts are underway to finalize the IEC Charter and solidify its membership. - For now, the structure includes a Co-Chair and Co-Chair model, with consideration being given to establishing consistent Chair and Co-Chair leadership roles across all governance councils. - The finalized charter will be presented to ELT for review and approval.
DISCUSSION ITEMS:			
Question	Person(s) Responsible	Notes and Next Steps	
SEP Draft	Dr. David Miramontes-Quinones and Angela Milano	<ul style="list-style-type: none"> - The Academic Senate has endorsed the SEP with minor recommendations. - The plan will be submitted to the Los Rios Board by the November 12 deadline, ahead of the State submission deadline on November 30. - Members are encouraged to review the SEP by the end of this week and share any additional recommendations with the VPI or VPSSE. 	
		<ul style="list-style-type: none"> - Funding supports up to three physical locations. 	

Hombases Co-Location	Dr. David Miramontes- Quinones and Angela Milano	<ul style="list-style-type: none"> - Additional input is being collected through four new listening sessions with students, staff, and other stakeholders. - The current recommendation is to move forward with two locations (MCT and LRC buildings). - A final decision is anticipated by the end of the semester.
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ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person
DI Reports Integrative Planning Guide	Dr. Brenda Valles

2026 - American River College Shared Governance