Institutional Effectiveness Council

Meeting Notes

NAME OF COUNCIL/TEAM: Institutional Effectiveness Council

OBJECTIVE OF MEETING:

LOCATION/ROOM #: https://lrccd.zoom.us/j/82425462723?

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CALL-IN NUMBER: **TIME:** 2:00pm - 4:00pm

CALL-IN CODE:

FACILITATOR(S): Dr. David Miramontes-Quinones and Dr. Connie Ayala

TIMEKEEPER:

DATE: 10/13/2025

ASSISTANT: Melanie Ortega

MEMBERS PRESENT:

SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes	
Welcome/ Land Acknowledgement	Dr. David Miramontes- Quinones and Dr. Connie Ayala		
IEP Workgroup Update	Dr. David Miramontes- Quinones and Dr. Connie Ayala	- IEP workgroup is nearly finalized, pending confirmation of one additional STEM faculty representative. A final update is expected by the end of the week. The project lead and co-lead will continue to provide status updates at upcoming IEC meetings.	
Midterm Accreditation Report	Dr. Brenda Valles	- IEC is overseeing progress on the ACCJC Midterm Report and its related processes.	
Institution Set Standards	Yui Shimizu		

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
IEC Charter Review	Dr. David Miramontes- Quinones and Dr. Connie Ayala	0	 Efforts are underway to finalize the IEC Charter and solidify its membership. For now, the structure includes a Co-Chair and Co-Chair model, with consideration being given to establishing consistent Chair and Co-Chair leadership roles across all governance councils. The finalized charter will be presented to ELT for review and approval.

DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps	
		- The Academic Senate has endorsed the SEP with minor recommendations.	
SEP Draft	Dr. David Miramontes- Quinones and Angela Milano	- The plan will be submitted to the Los Rios Board by the November 12 deadline, ahead of the State submission deadline on November 30.	
		- Members are encouraged to review the SEP by the end of this week and share any additional recommendations with the VPI or VPSSE.	
		- Funding supports up to three physical locations.	

Hombases Co- Location	Dr. David Miramontes- Quinones and Angela Milano	 Additional input is being collected through four new listening sessions with students, staff, and other stakeholders. The current recommendation is to move forward with two locations (MCT and LRC buildings). A final decision is anticipated by the end of the semester. 		
ITEMS FOR FUTURE CONSIDERATION:				
Topic		Contact Person		
DI Reports Integrative Planning Guide		Dr. Brenda Valles		

2025 - American River College Shared Governance