

# Student Success Council

## Meeting Notes

<b>NAME OF COUNCIL/TEAM:</b> Student Success Council			
<b>OBJECTIVE OF MEETING:</b>			
<b>DATE:</b> 10/01/2025 <b>TIME:</b> 1:00pm	<b>LOCATION/ROOM #:</b> Community Rooms 1 & 2 <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>		
<b>FACILITATOR(S):</b> Milano, Leung, Cervantes			
<b>TIMEKEEPER:</b>			
<b>ASSISTANT:</b> Bernice Foster			
<b>MEMBERS PRESENT:</b>			
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>			
<b>UPDATES AND BRIEF REPORTS:</b>			
Topic	Person(s) Responsible	Notes	
Review Notes from previous meeting (9/17) and adjust list of attendees from 9/17 & 9/3 Check-in question: Are you a 'spooky' person or not? Reviewed the notes and items from the previous meeting.	Dianne Cervantes	<p>Members, please review notes from the previous meeting and advise us of any changes and update the list of attendees.</p> <p>Is the HomeBase still looking at a move to the LRC?</p> <p>Angela: We are still looking at space and impacts, but it is highly probable</p>	
Review Notes from previous meeting (9/17) and adjust list of attendees from 9/17 & 9/3	Dianne Cervantes		
<b>ACTION ITEMS:</b>			
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Discuss hybrid option for SSC meetings November 5th: online meeting?	Neue Leung	<p>Hybrid option received a thumbs-up for upcoming meetings.</p> <p>November 5 meeting received a thumbs-up for an online only meeting.</p>	<p>- A/V request input for owl device to allow for live-streaming of meetings for the balance of fall 2025 and for all spring 2026 meetings.</p> <p>- Zoom invitation to be sent out for November 5th.</p>
		The Student Equity Plan will have its second read at the Academic Senate next Thursday and will also be shared with the Student and Classified Senates for additional feedback.	
		<p>- Key data was reviewed regarding disproportionately impacted students. The source of the figures was identified as state data, based on first-time enrolled MIS cohort and not all students.</p>	

Review SEP final draft and Data Review	Angela Milano	<ul style="list-style-type: none"> <li>- Concerns were expressed that the data may be skewed due to the post-Covid time period (2021-2022) for Persistence.</li> <li>- Completion data (2019-2020 cohort), noted tracking limitation for students who leave ARC for other colleges.</li> <li>- Student Education Plans, while required now by legislation in the first year have several challenges: students not required to see a counselor, some students advised to have only a brief rather than comprehensive plan. Tech-based solutions are being investigated and potential funding may be available. HomeBase specialists support these efforts and a Starfish referral system is currently in-development. Group counseling/orientation may streamline education plan creation. Need to prioritize students with the highest needs.</li> <li>* Dual Enrollment - working with Melissa on pipeline planning. Many dual enrollment students (CCAP) already on degree pathways. Focus on smooth transition to ARC and identifying barriers.</li> </ul>	<ul style="list-style-type: none"> <li>-Brenda will present internal data at a future meeting</li> <li>-Angela encouraged all to sign up for NOVA to explore data and strategies.</li> </ul>
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#### DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
Common Course Numbering and CalGETC student communication	Doug Herndon	<ul style="list-style-type: none"> <li>- Trainings have been conducted regarding Common Course Numbering and CalGETC with counseling staff, HomeBase staff, outreach specialists and Division staff</li> <li>- Local and district webpages created to explain Common Course Numbering and GalGETC and to encourage students to reach out to counselors for assistance.</li> <li>- Doug Herndon requested that counseling and others reach out to him with student issues.</li> <li>- HomeBases can take up outreach for assisting students to know when they need a counseling appointment. Weak point in the system is that students may not have provided up-to-date contact information. There are no current campaigns to let students know they are overdue for a counseling appointment.</li> <li>- Faculty are and can update their syllabi to provide information on CCN and CalGETC.</li> <li>- Angela reminded the membership that SSC meetings are a place to brainstorm for feedback and to create project teams for issues that need action as well.</li> </ul>
Common Course Numbering and CalGETC student communication with	Doug Herndon	

#### ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person
Student Success Data Discussion presented by the Research Office Disaggregated Data to Review and Discuss: Enrollment – Current trends, year-over-year changes, and demographic breakdowns. Student Education Plans Success in Transfer-Level English and Math – Course success rates, equity gaps, and progress since AB 705/1705 implementation Persistence – First-year to second-year persistence, full-time vs. part-time patterns Completion – Certificate and degree completion rates, time-to-completion trends Transfer – Transfer volume, destinations (CSU, UC, private, out-of-state), and transfer rates	Brenda Valles
HomeBase and Student Pathways- Discussion on student pathway and major clarification	Jose Escalante & HomeBase Specialist

