

Operations Council

Meeting Notes

NAME OF COUNCIL/TEAM: Operations Council		
OBJECTIVE OF MEETING:		
DATE: 03/25/2025 TIME: 1:00pm	LOCATION/ROOM #: Zoom CALL-IN NUMBER: 869 4263 5180 CALL-IN CODE: 179959	
FACILITATOR(S): Koue Vang, Mary Goodall		
TIMEKEEPER:		
ASSISTANT: Stephanie Saucedo		
MEMBERS PRESENT: Koue Vang Melissa Fish Steven Roberson Margaret Lednický Kelly Benítez Adrienne Andrews Minh La Michele Arnott Pamela Bimbi Jordan Meyer Bonny Jean Bowman Hannah Blodgett Klio Ogans Mary Goodall Brenda Buckner		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS:		
Topic	Person(s) Responsible	Notes
Campus Safety Updates	Captain Kelly Benítez	<p>03/24/2025: A Hit and Run incident occurred on campus. The suspect was located, arrested, and released under Section 2002(a) VC.</p> <p>03/30/2025: The Fire Department will conduct an exercise at the ARC Parking Structure from 8:30 AM to 1:30 PM.</p> <p>03/24/2025: A trespass suspect was discovered in the theater building at 3:30 AM. SSD was called and conducted a search, but the suspect was not located.</p>
Information Technology Updates	Minh La	<ul style="list-style-type: none">IT equipment purchase for Natomas in progressContinue to work on CTE classrooms/labsGetting quote for Phase II of classroom AV'sSTEM - AP's replacedChange data drops for CTE - in progress
Facilities Updates	Margaret Lednický	<p>PE HVAC Upgrades</p> <p>Campus reviewed and accepted the assessment and schematic design provided by A/E. A/E fee proposal and cost estimate received and is under review.</p> <p>2025 02 25 An assessment report was completed by the design consultants and 2 project options were provided to campus, without full remodel. Both options cannot cool the entire locker room but will be able to provide some relief for students during hot summer days. One option allows for the installation of 4 split units in the locker rooms. The estimate for this option falls under the DSA threshold of approximately \$250k. The second option requires full DSA approval. Campus chose the first option. The design team is moving forward.</p> <p>Administration Building - BSO Office Remodel</p> <p>ATI is complete with abatement and demobilized on Tuesday 3/18/25. They've set up temporary wall until construction starts. The team is working with Moniz on preliminary drawings.</p> <p>2025 02 25 A scope, budget and schedule of \$207,279 was provided. The abatement contractor's contract is in review at Purchasing. Moniz architecture is providing contract documents.</p> <p>Child Development Center Shade Structure</p> <p>Design team has started the development of drawings.</p> <p>Veterans Resource Center</p> <p>DSA approved plans were shared with Managers. Project will go to Bid after FM is satisfied with the Design Teams' answers to any additional comments provided by FM trades and campus.</p> <p>2025 02 25 Plans are approved by DSA. FM, Facilities Management, is following up with their second in-house review and have submitted comments to the architect. The architects expect to have revised plans ready by Feb 28. FM will then coordinate with campus for required HVAC work preceding the remodel.</p> <p>Davies Hall Fencing and PV1 restrooms</p> <p>Food trailer at PV1 was moved to the stadium in preparation for new temporary restroom trailers.</p> <p>2025 02 25 FM and our Purchasing department are still actively working to lease Restroom Trailers as an interim means of providing restrooms when the fence is installed, followed by more permanent (temporary) restrooms which have a 10-12 month lead time.</p> <p>The goal is to have the portable restrooms installed concurrently or a little ahead of the fence project in the spring.</p> <p>NEC Phase II & III</p> <p>Exterior envelope is underway with brick veneer approximately 45% complete; Stucco lath is approximately 60% complete; Glazing is approximately 35% complete. Interior: Level 1 drywall</p>

	<p>and low voltage cabling has begun; Level 2 MEP rough-in is over 50% complete; Working through issues with elevator shaft framing to prepare for Kone elevator pre-install checklist completion.</p> <p>2025 02 25 Project is 65% complete. Exterior framing and sheathing is nearing completion. Roofing continues to be impacted by wet conditions; however, the Contractor anticipates running crews on overtime to complete in the next 4 weeks. Mechanical/electrical/plumbing rough-in at Level 1 and 2 continues. Priority drywall at head of wall has begun using moisture resistant board. Sub-base has been installed at the north fire access road providing all weather access.</p> <p>Tech Ed Modernization</p> <p>The project is approximately 97% complete. We received a certification of Substantial Completion. Phase two demolition has started with abatement and removal of old welding/automotive structure. HVAC commissioning is underway. Expect all construction to be complete mid-June 2025.</p> <p>2025 02 25 The project is approximately 96% complete. The Auto Yard is substantially complete. Landscape in phase 1 has been turned over to the District. OFOI and OFCI continue to trickle in. Testing and Balance of systems (TAB) started Jan 6th and will continue through Feb 28--issues have come up with quality of systems, including low airflow at the Dean's area. Pre-punch list issued for about 90% of building and will continue as areas are ready and completed. Otto took possession of the old building February 10th, and abatement continues. Final project completion is projected for May 15, 2025.</p> <p>Other On-going Projects:</p> <ul style="list-style-type: none"> • Science Autoclave Replacement <ul style="list-style-type: none"> o Installation was planned for Spring Break and is pending a new date, likely during the summer.
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ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
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DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
Action Charter	Koue Vang	Operations Council Approved Revised Action Charter.
Facilities Master Plan Updates	Koue Vang	Provided update on meetings and committee/groups.

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person

2026 - American River College Shared Governance