

Institutional Effectiveness Council

Meeting Agenda

NAME OF COUNCIL/TEAM: Institutional Effectiveness Council		
OBJECTIVE OF MEETING: Monthly IEC Meeting		
DATE: 03/07/2025 TIME: 1:00pm	LOCATION/ROOM #: https://lrccd.zoom.us/j/87220889265 CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Brenda Valles and Jeff Sacha		
TIMEKEEPER:		
ASSISTANT:		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
See attached		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Allotted
Welcome and Introductions	Brenda Valles	5 min.
2025 ACCJC Annual Report: What's new and the latest data on ARC's Institution Set Standards (see attachments)	Yuj Shimizu	15 min.
2025 Facilities Master Plan Update	Koue Vang	10 min.
HOTEP Consultants Equity Audit of ARC: Update on the process and what to expect for certain areas of campus, in terms of involvement in data collection.	Brenda Valles	10 min.
HomeBases: Update on the College's plan to revise the HomeBase model and evaluate it with data.	Brenda Valles	10 min.
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Program Review Changes: Need for a project team from IEC to review: removing the Administrative Areas (12) from Program Review and AUP from our "traditional" process and review the Program Review charter.	Veronica Lopez and Brenda Valles	15 min.
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Student Hiring Delays (see attachment for full statement): For the entire 2024/2025 academic year, hiring processes have been slowed, stalled, and cancelled due to errors at the District level. Hiring difficulties have been reported with full-time faculty, part-time faculty, temporary classified, full-time classified, and student	Sarah Lehmann and guests	15 min.

employee positions. How can these issues be documented and addressed so that future hiring can proceed in order to help our College meet its strategic and equity goals?		
Vision Aligned Reporting (VAR) Transition: Beginning in Fall, 2025 the College's student services areas will begin using a new data reporting system called Vision Aligned Reporting. What kinds of support is needed to successfully transition to this new system?	Brenda Valles	15 min.
ARC Parking Permit Process: Should we consider transitioning to a digital parking permit process, to replace the current paper permit process?	Sumiah Alharasis	15 min.
Department Name Change Process: Process for requesting Department name change - ARC process - Department/Unit submit a request to Program Review Committee and ACCJC Policy on Substantive Changes process. How do departments/areas go about changing their names to stay in alignment with our accreditation process?	Veronica Lopez	15 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic		Contact Person
OTHER INFORMATION:		