Student Success Council

Meeting Notes

NAME OF COUNCIL/TEAM: Student Success Council	
OBJECTIVE OF MEETING:	

DATE: 11/06/2024 **TIME:** 1:00pm	**LOCATION/ROOM #:** Community Rooms 1 & 2 **CALL-IN NUMBER:** **CALL-IN CODE:**

FACILITATOR(S): Nicole Porter & Marianne Harris

TIMEKEEPER:

ASSISTANT: Melanie Ortega

MEMBERS PRESENT:

SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Member Updates Co-Chair Updates - Online drop-in Financial Aid option; can students be added to a call-back option (update from Robin) - Request for instructors to identify courses that need tutoring support at the beginning of the semester - AI related question re: student privacy (see AI Constitutions attachment)	Nicole Porter	-The PRIDE Center is hosting an event next Tuesday featuring a trans activist in honor of Transgender Awareness Month. The event will take place on November 12 at the Unite Center. -The Career Center is holding several events to promote career resources, including the Handshake platform for job postings. They are offering in-person support to help students set up accounts and navigate the platform. -The Career Center is collaborating with the Counseling department on upcoming services for students. -The ASB is hosting a peer tutoring workshop where students will tutor fellow students. The workshop will include food and a raffle. -Hiring student workers has been challenging. HR is actively hiring staff to streamline and support the hiring process.

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
AI Charter - 2nd read & vote	Marianne Harris	0	-Awaiting responses from other members to proceed with the final vote.

DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
	Dianne	-Share the QR code for the College Hour survey. -Gather information specific to November to determine content for future surveys. -A minimum of 50 students participated in the last survey on October 31.

Topic	Contact Person	Notes
College Hour Updates & Survey	Cervantes & Nicole Porter	-Additional questions or topics can be added to the survey to better address student needs. -Plan to have a presence at events in February, March, and April. -Consider setting up a suggestion box to collect student feedback on College Hour and related topics.
ARC Tutoring Students and Staff can access a page on the website (see attachment) to tutoring opportunities available through the LRC.	Marianne Harris	-Please share this information with others. -Penji: Platform for requesting tutoring services. -We aim to gather student feedback on online tutoring services. Connect with Institutional Effectiveness to implement a student survey. -Design opportunities available for students interested in volunteering as tutors. -A live document (spreadsheet) can be managed and designed by Melanie, with support from PIOs Kayla and Kaitlyn.
End of the semester agenda items (see attachment)	Marianne Harris	

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person

2026 - American River College Shared Governance