

# Student Success Council

## Meeting Notes

**NAME OF COUNCIL/TEAM:** Student Success Council

**OBJECTIVE OF MEETING:**

<b>DATE:</b> 11/06/2024 <b>TIME:</b> 1:00pm	<b>LOCATION/ROOM #:</b> Community Rooms 1 & 2 <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>
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**FACILITATOR(S):** Nicole Porter & Marianne Harris

**TIMEKEEPER:**

**ASSISTANT:** Melanie Ortega

**MEMBERS PRESENT:**

**SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):**

**UPDATES AND BRIEF REPORTS:**

Topic	Person(s) Responsible	Notes
Member Updates Co-Chair Updates - Online drop-in Financial Aid option; can students be added to a call-back option (update from Robin) - Request for instructors to identify courses that need tutoring support at the beginning of the semester - AI related question re: student privacy (see AI Constitutions attachment)	Nicole Porter	-The PRIDE Center is hosting an event next Tuesday featuring a trans activist in honor of Transgender Awareness Month. The event will take place on November 12 at the Unite Center.  -The Career Center is holding several events to promote career resources, including the Handshake platform for job postings. They are offering in-person support to help students set up accounts and navigate the platform.  -The Career Center is collaborating with the Counseling department on upcoming services for students.  -The ASB is hosting a peer tutoring workshop where students will tutor fellow students. The workshop will include food and a raffle.  -Hiring student workers has been challenging. HR is actively hiring staff to streamline and support the hiring process.

**ACTION ITEMS:**

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
AI Charter - 2nd read & vote	Marianne Harris	0	-Awaiting responses from other members to proceed with the final vote.

**DISCUSSION ITEMS:**

Question	Person(s) Responsible	Notes and Next Steps
	Dianne	-Share the QR code for the College Hour survey.  -Gather information specific to November to determine content for future surveys.  -A minimum of 50 students participated in the last survey on October 31.

College Hour Updates & Survey	Cervantes & Nicole Porter	<p>-Additional questions or topics can be added to the survey to better address student needs.</p> <p>-Plan to have a presence at events in February, March, and April.</p> <p>-Consider setting up a suggestion box to collect student feedback on College Hour and related topics.</p>
ARC Tutoring Students and Staff can access a page on the website (see attachment) to tutoring opportunities available through the LRC.	Marianne Harris	<p>-Please share this information with others.</p> <p>-Penji: Platform for requesting tutoring services.</p> <p>-We aim to gather student feedback on online tutoring services. Connect with Institutional Effectiveness to implement a student survey.</p> <p>-Design opportunities available for students interested in volunteering as tutors.</p> <p>-A live document (spreadsheet) can be managed and designed by Melanie, with support from PIOs Kayla and Kaitlyn.</p>
End of the semester agenda items (see attachment)	Marianne Harris	
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
<b>Topic</b>	<b>Contact Person</b>	