

Student Success Council

Meeting Notes

NAME OF COUNCIL/TEAM: Student Success Council

OBJECTIVE OF MEETING:

DATE: 11/06/2024

TIME: 1:00pm

LOCATION/ROOM #: Community Rooms 1 & 2

CALL-IN NUMBER:

CALL-IN CODE:

FACILITATOR(S): Nicole Porter & Marianne Harris

TIMEKEEPER:

ASSISTANT: Melanie Ortega

MEMBERS PRESENT:

SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):

UPDATES AND BRIEF REPORTS:

| Topic | Person(s) Responsible | Notes |
|--|-----------------------|---|
| Member Updates Co-Chair Updates - Online drop-in Financial Aid option; can students be added to a call-back option (update from Robin) - Request for instructors to identify courses that need tutoring support at the beginning of the semester - AI related question re: student privacy (see AI Constitutions attachment) | Nicole Porter | <p>-The PRIDE Center is hosting an event next Tuesday featuring a trans activist in honor of Transgender Awareness Month. The event will take place on November 12 at the Unite Center.</p> <p>-The Career Center is holding several events to promote career resources, including the Handshake platform for job postings. They are offering in-person support to help students set up accounts and navigate the platform.</p> <p>-The Career Center is collaborating with the Counseling department on upcoming services for students.</p> <p>-The ASB is hosting a peer tutoring workshop where students will tutor fellow students. The workshop will include food and a raffle.</p> <p>-Hiring student workers has been challenging. HR is actively hiring staff to streamline and support the hiring process.</p> |

ACTION ITEMS:

| Question | Person(s) Responsible | Notes and Decision(s) | Next Steps |
|------------------------------|-----------------------|-----------------------|--|
| AI Charter - 2nd read & vote | Marianne Harris | 0 | -Awaiting responses from other members to proceed with the final vote. |

DISCUSSION ITEMS:

| Question | Person(s) Responsible | Notes and Next Steps |
|----------|-----------------------|---|
| | Dianne | <p>-Share the QR code for the College Hour survey.</p> <p>-Gather information specific to November to determine content for future surveys.</p> <p>-A minimum of 50 students participated in the last survey on October 31.</p> |

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|--|---------------------------|---|
| College Hour Updates & Survey | Cervantes & Nicole Porter | <p>-Additional questions or topics can be added to the survey to better address student needs.</p> <p>-Plan to have a presence at events in February, March, and April.</p> <p>-Consider setting up a suggestion box to collect student feedback on College Hour and related topics.</p> |
| ARC Tutoring Students and Staff can access a page on the website (see attachment) to tutoring opportunities available through the LRC. | Marianne Harris | <p>-Please share this information with others.</p> <p>-Penji: Platform for requesting tutoring services.</p> <p>-We aim to gather student feedback on online tutoring services. Connect with Institutional Effectiveness to implement a student survey.</p> <p>-Design opportunities available for students interested in volunteering as tutors.</p> <p>-A live document (spreadsheet) can be managed and designed by Melanie, with support from PIOs Kayla and Kaitlyn.</p> |
| End of the semester agenda items (see attachment) | Marianne Harris | |
| ITEMS FOR FUTURE CONSIDERATION: | | |
| Topic | Contact Person | |
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