Student Success Council

Meeting Notes

NAME OF COUNCIL/TEAM: Student Success Council	
OBJECTIVE OF MEETING:	
DATE: 10/16/2024 **TIME:** 1:00pm	**LOCATION/ROOM #:** Community Rooms 1 & 2 **CALL-IN NUMBER:** **CALL-IN CODE:**
FACILITATOR(S): Nicole Porter & Marianne Harris	
TIMEKEEPER:	
ASSISTANT: Melanie Ortega	
MEMBERS PRESENT:	
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):	
UPDATES AND BRIEF REPORTS:	

Topic	Person(s) Responsible	Notes
Welcome	Nicole Porter	
Council Member Updates:		
Co-Chair Updates: - SSC's final meeting of the semester (Wed., Dec 18 - Final's Week) - Status of district phone system; potential options from cabinet - Additional study spaces (STEM lab, Public Safety) - Welcome Center, Summer 2025 - SSC College Hour, Oct 28?	Nicole Porter	College Hour - October 28, 2024 (Awaiting Input): -Consider if the Student Services Center (SSC) should be the first host for this event. -Potential time: 3-4 PM, which may be more convenient for students. -Explore whether there's an existing event we can partner with, such as tutoring services or other student resources. -Possibility of combining with HSI Uriel’s event to enhance engagement. -Include a Suggestion Box for gathering student feedback. -Volunteer opportunity for HSI event on October 31 from 1-2 PM. -Ensure the Tuesday survey is completed by Dianne. Additional Study Spaces/Zoom: -There is currently a lack

		of sufficient and active study spaces for students. -Consider adding more study areas, possibly expanding options in the Student Center in the future. December 18 Meeting: -The meeting scheduled for December 18 (finals week) will be canceled. Call Center Updates: -No new updates from the District Office (DO) regarding the Call Center. -Consider sending system-based reminders to students about upcoming due dates. -Utilize text message updates to keep students informed and on track.

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
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DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
AI Charter - First Read	Marianne Harris	AI Charter Notes: -Project Purpose & Scope: Outline how students typically access and use AI technologies. -Student Perspectives: Gather and highlight student views on AI integration and usage. -Constraints: Address any equity concerns through the AR equity lens. -District-Wide Efforts: Reference ongoing initiatives across the district related to AI. Marianne will send these details to Doug Herndon for updates.
		Open Access WAC Resource (Janay):

Changes to Writing Across the Curriculum Program The ARC WAC Program is renaming itself as the Writing Center. Instead of having to enroll in an English class to access writing support for their classes, students will soon be able to make in-person and online appointments or drop-in to the LRC Writing Center for help. The Writing Center is open to all students this semester. Online and in-person appointments will be available starting Spring 2025.	Janay Overing (1:30pm)	-Free writing support available for all students, faculty, and staff. -Open to everyone, providing inclusive access to writing assistance. -Drop-in hours: Monday through Thursday, 9:00 AM - 5:00 PM.
HSI Overview	Uriel Delgado (2pm)	HSI Grant (Uriel/Rick Ramirez): -The LatinX Center is now fully operational, with Marianna joining as the new specialist. -The center is considering a neutral name, with options like "El Centro" and others being discussed. -The grant's primary goals are to increase retention, improve transfer rates, and support first-time Latinx students. -Funding: $3 million over the next three years, approximately $600K per year from the Department of Education. -Data Collection: Key focus for tracking the success of grant initiatives. (PowerPoint available from HSI for further details).
Tutoring Services & Support	Marianne Harris	

ITEMS FOR FUTURE CONSIDERATION:

Topic	**Contact Person**
This week's question/consideration for our constituencies?	