Institutional Effectiveness Council

Meeting Agenda

NAME OF COUNCIL/TEAM: Institutional Effectiveness Council		
OBJECTIVE OF MEETING: Monthly meeting of the ARC Institutional Effectiveness Council		
DATE: 09/16/2024 **TIME:** 3:00pm	**LOCATION/ROOM #:** https://lrccd.zoom.us/j/85419859834 **CALL-IN NUMBER:**669 444 9171 **CALL-IN CODE:** 85419859834#	
FACILITATOR(S): BJ Snowden/Jeff Sacha		
TIMEKEEPER:		
ASSISTANT:		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	**Person(s) Responsible**	**Time Alloted**
Welcome and Introduction of New Committee Members	BJ Snowden	10 min.
Review of IEC Charter (please see attachment for supporting document)	BJ Snowden	10 min.
SLO Assessment Committee Update (please see multiple attachments for supporting documents)	Jeff Moran	10 min.
ARC Strategic Plan Metrics Update	Yuj Shimizu	10 min.
ACTION ITEMS:		
Question	**Person(s) Responsible**	**Time Allotted**
ARC Staffing Audit Several institutional problems have emerged this term related to staffing shortages at the administrative, faculty, and classified levels. To prevent future issues and to provide transparent communication to the campus, I propose an audit of all offices and departments on campus that will be shared as a report to ELT and made available to the campus. The report would include requests for staffing, current vacancies, and the timelines/status of current searches.	Jeff Sacha	15 min.
Study of Failed Full-Time Faculty Searches This past academic year saw our campus fail 10 of the 22 full-time faculty searches we conducted. This high failure rate suggests the need for a study of the trends and processes that led to both successful and unsuccessful full-time faculty searches. I propose we study these failed searches to understand how to improve the institutional effectiveness of this vital College process.	Jeff Sacha	15 min.
DISCUSSION ITEMS:		

Question	Person(s) Responsible	Time Allotted
		10 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic		Contact Person
OTHER INFORMATION:		