

Institutional Effectiveness Council

Meeting Agenda

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| NAME OF COUNCIL/TEAM: Institutional Effectiveness Council | | |
| OBJECTIVE OF MEETING: Monthly meeting of the ARC Institutional Effectiveness Council | | |
| DATE: 09/16/2024 TIME: 3:00pm | LOCATION/ROOM #: https://lrccd.zoom.us/j/85419859834 CALL-IN NUMBER: 669 444 9171 CALL-IN CODE: 85419859834# | |
| FACILITATOR(S): BJ Snowden/Jeff Sacha | | |
| TIMEKEEPER: | | |
| ASSISTANT: | | |
| ATTENDEES: | | |
| SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING): | | |
| | | |
| UPDATES AND BRIEF REPORTS | | |
| Topic | Person(s) Responsible | Time Alloted |
| Welcome and Introduction of New Committee Members | BJ Snowden | 10 min. |
| Review of IEC Charter (please see attachment for supporting document) | BJ Snowden | 10 min. |
| SLO Assessment Committee Update (please see multiple attachments for supporting documents) | Jeff Moran | 10 min. |
| ARC Strategic Plan Metrics Update | Yuj Shimizu | 10 min. |
| ACTION ITEMS: | | |
| Question | Person(s) Responsible | Time Allotted |
| ARC Staffing Audit Several institutional problems have emerged this term related to staffing shortages at the administrative, faculty, and classified levels. To prevent future issues and to provide transparent communication to the campus, I propose an audit of all offices and departments on campus that will be shared as a report to ELT and made available to the campus. The report would include requests for staffing, current vacancies, and the timelines/status of current searches. | Jeff Sacha | 15 min. |
| Study of Failed Full-Time Faculty Searches This past academic year saw our campus fail 10 of the 22 full-time faculty searches we conducted. This high failure rate suggests the need for a study of the trends and processes that led to both successful and unsuccessful full-time faculty searches. I propose we study these failed searches to understand how to improve the institutional effectiveness of this vital College process. | Jeff Sacha | 15 min. |
| DISCUSSION ITEMS: | | |

| Question | Person(s) Responsible | Time Allotted |
|---------------------------------|-----------------------|---------------|
| | | 10 min. |
| | | |
| ITEMS FOR FUTURE CONSIDERATION: | | |
| Topic | Contact Person | |
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| OTHER INFORMATION: | | |