# Student Success Council

## Meeting Notes

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| **NAME OF COUNCIL/TEAM:** Student Success Council | | | |
| **OBJECTIVE OF MEETING:** | | | |
| **DATE:** 09/04/2024<br>**TIME:** 1:00pm | | **LOCATION/ROOM #:** Community Rooms 1 & 2<br>**CALL-IN NUMBER:**<br>**CALL-IN CODE:** | |
| **FACILITATOR(S):** Nicole Porter & Marianne Harris | | | |
| **TIMEKEEPER:** | | | |
| **ASSISTANT:** Melanie Ortega | | | |
| **MEMBERS PRESENT:** | | | |
| **SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):** | | | |
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| **UPDATES AND BRIEF REPORTS:** | | | |
| **Topic** | **Person(s) Responsible** | **Notes** | |
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| **ACTION ITEMS:** | | | |
| **Question** | **Person(s) Responsible** | **Notes and Decision(s)** | **Next Steps** |
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| **DISCUSSION ITEMS:** | | | |
| **Question** | **Person(s) Responsible** | **Notes and Next Steps** | |
| Welcome | Nicole Porter | | |
| Charter Review. Please review the SSC Charter prior to our meeting. We want to orient ourselves to the charge and tasks we've been called to do and clarify any questions new (or current) members may have. | Nicole Porter | -VPSS and all VPs should be included in the charter's membership (Marianne is updating this).<br>-We may need to review the entire document , as the Charter is up for review in 2025.<br><br>-Considering ARC's new designation as an HSI, should the new director be added to membership?<br>-Should all directors should be considered for the Charter to ensure proper representation? This needs to be added as an ELT (Executive Leadership Team) agenda item.<br>-Ensure satellite locations are included for appropriate representation.<br><br>-Acknowledge and recognize students for their service contributions.<br>-Strengthen communication between the district and the campus. Constituents need regular updates—seek feedback via Beaver Bites. This also needs to be added to the agenda. | |

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| What do we want to accomplish this year? What questions, feedback, and topics would you like SSC to focus on for the fall and spring semesters (see attached)? What question(s) do we want to take back to our consituencies for input? Please complete the corresponding questionnaire and/or bring yours and your constituents' responses with you. | Nicole Porter | -Review of previous SSC meeting to identify patterns.<br>-Members offered the following as topics/ideas for consideration:<br>-Equity Framework<br>-SSC will bring in a professional to help support members' continual development of our equity lens so we have a shared understanding of what it is and can apply it to the work we will be engaging in;<br>-Discussion on disciplinary measures related to AI and mental health.<br>-Need a cohesive discipline structure from the District Office (DO) down, with more guidance and policies (e.g., Title IX, grievance procedures) to ensure consistency.<br>-Promote College Hour to engage students in activities that foster stronger connections with the school.<br>-Update on implementing all-gender bathrooms.<br>-Immediate need for improved student access to technology (e.g. password recovery - not all students have individual gmail accounts, sometimes accounts are shared within family |
| What's to come? ARC leadership will share topics/items that are going to impact student success so the Council can strategize and begin preparing for those (e.g. Student Equity Plan, Accreditation, Strategic Goals, legislation, etc.) | BJ Snowden & Nicole Porter | -DI (Disproportionate Impact) progress reports progress for SSC<br>-BJ to provide an electronic version.<br>-Potential makeup of assessors could include VPs and campus community (e.g. original authors, faculty and staff who work directly with respective communities, etc.)<br>-process may include use of a grading progress (e.g. 0-5, haven't started on recommendations - recommendation has been institutionalized<br>-Student success data should be included (e.g. how are students performing with recommendations that have been enacted; include student retention and persistence;<br>-goal is to complete progress reports this semester<br>-Address OER (Open Educational Resources) for no-cost/reduced-cost options.<br>-View data on student success w/wo OER<br>-Initial focus on specific areas such as Math and ESL.<br>-Evaluate progress throughout the semester and apply findings in the spring.<br>-The Research Group will provide updates on AI and related matters to the ELT.<br>-The council can submit requests directly to the Research Group for further investigation.<br>-ELT encompasses all councils, including IEC.<br>-Website corrections<br>-Access the Insider page to submit requests to have information updated/corrected. Marianne will provide directions on how to access |

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| | | that page<br>-Homework/Question for constituents<br>-Share assessment with colleagues (digital copy will be shared soon)<br>-What topics would you like SSC to address in the coming year? |
| **ITEMS FOR FUTURE CONSIDERATION:** | | |
| **Topic** | | **Contact Person** |
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