Executive Leadership Team

Meeting Notes

NAME OF COUNCIL/TEAM: Executive Leadership Team	
OBJECTIVE OF MEETING:	
DATE: 05/06/2024 **TIME:** 3:00pm	**LOCATION/ROOM #:** ARC Student Center Boardroom **CALL-IN NUMBER:** **CALL-IN CODE:**
FACILITATOR(S): Lisa Cardoza	
TIMEKEEPER:	
ASSISTANT: Amanda Lewis	
MEMBERS PRESENT:	
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):	

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Student Success Council	Frank Kobayashi and Marianne Harris	-AB 1705 Updates; English -CDC Updates -Bias Response Team -ESL Dept. & Math provided updates -1st reading for draft AI resource panel
Operations Council	Koue Vang and Mary Goodall	-New Police Chief coming soon -Awareness of pool amenities -Updates on current construction projects such as CTE, Natomas and Veterans Resource Center -Safe Los Rios is planned to roll out in the fall -Zoom upgrades for community rooms should be complete soon -Davies Hall closure fencing update; looking into options for how to make this as smooth of a transition as possible -Space Utilization Study contractors met with different constituents -A student came to operations council to pitch the idea of expanding the photo mural in the welcome center
Institutional Effectiveness Council	BJ Snowden and Jeffrey Sacha	-2024 Annual Report -Integrated Planning Guide needs to be updated, IEC is taking on this challenge in the fall. -The Institutional Equity Plan is set to end in 2025. IEC and Student Success Council plan to review this in the fall. -Equity consultant is being brought on due to Board Goal 2 to do an equity assessment at each of the colleges and within the district.
Academic Senate	Brian Knirk	-Continued discussing G pattern -Had elections and Veronica will continue as VP -Jeff Sacha Appointed as Secretary -Brian approved as charter of district ed committee -1st reading to update professional dev committee charter
Classified Senate	Liz Geisser	-People enjoyed classified appreciation -Space util survey is scheduled for next week -Several people have come to Liz about the poster for the theatre production -Planning to send out information about classified senate elections
ASB Senate	Alicia Szutowicz-Fitzpatrick	-Students have created a resolution to support cost of living increases for classified staff -ASB has worked all year to develop the senate resolution “Nothing About Us Without Us” -Psi Beta poster won at psychological association -CAEB; Carnival event went well 150 people came out and voted; many people didn’t end up voting but did participate -Feel good about turnout for ASB elections -38 active student clubs on campus

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
N/A		0	

DISCUSSION ITEMS:		
Question	**Person(s) Responsible**	**Notes and Next Steps**
Council Meeting Time Changes for Fall 2024	Frank Kobayashi	-Two viable options on the 1st and 3rd tues from 12-2 or Wed 1-3 were shared with the group. -Ops council predicted to change to just an hour on tuesdays to allow for cabinet time to adjust
Admin Building Remediation	Lisa Cardoza	-60 day closure of Administration Building -Lower library will be ready for occupancy this summer, going to use this space as swing space for counseling. -We will be asking for space for floating office spaces. -Going to take turns as leadership to ensure there is leadership representation on campus at all times
Graduation	Kaitlyn Collignon	-Friday is more full than Thursday but still relatively balanced (300+ Thursday, 400+ Friday). -Parking garage will be closed and a communication will go out to let the campus know. -Plan to have room in stadium lot for parking. -Kaitlyn Collignon is the main point of contact for all things graduation. -Faculty need to check in at 6:30. -Student check in starts at 6. -There will be signs so people can stand with their homebase. -There will be water! -Check-in to take place on 1st floor of parking structure -We have people who signed up to volunteer but could still use a few more.
Student Success Council Time Change for Fall 2024		
ITEMS FOR FUTURE CONSIDERATION:		
Topic		**Contact Person**