

# Institutional Effectiveness Council

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Institutional Effectiveness Council		
<b>OBJECTIVE OF MEETING:</b> Monthly meeting for the Institutional Effectiveness Council		
<b>DATE:</b> 04/15/2024 <b>TIME:</b> 3:00pm	<b>LOCATION/ROOM #:</b> <a href="https://lrcd.zoom.us/j/81631069825">https://lrcd.zoom.us/j/81631069825</a> <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> BJ Snowden/Jeff Sacha		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b>		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
Topic	Person(s) Responsible	Time Allotted
2024 ACCJC Annual Report	Yuj Shimizu	10 min.
<b>ACTION ITEMS:</b>		
Question	Person(s) Responsible	Time Allotted
How can the Integrated Planning Guide be updated to standardize author feedback in the AUP and Program Review processes, respectively?	Veronica Lopez and Jen Laflam	
<b>DISCUSSION ITEMS:</b>		
Question	Person(s) Responsible	Time Allotted
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
Topic	Contact Person	
<b>OTHER INFORMATION:</b>		