

# Institutional Effectiveness Council

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Institutional Effectiveness Council		
<b>OBJECTIVE OF MEETING:</b>		
<b>DATE:</b> 03/25/2024 <b>TIME:</b> 3:00pm	<b>LOCATION/ROOM #:</b> <a href="https://lrccd.zoom.us/j/85799005599">https://lrccd.zoom.us/j/85799005599</a> <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b> +1 669 444 9171 US	
<b>FACILITATOR(S):</b> BJ Snowden/Jeff Sacha		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b>		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
Topic	Person(s) Responsible	Time Allotted
Review of the 2023-24 CTL Annual Report (see attachment): - Recap of CTL's work this academic year - Summary of feedback and challenges - Outlook/plans for 2024-25 - Review of resourcing	Marianne Harris, Victor Zarate, and Jeff Sacha	20 min.
Program Review Update: - Program Review Questions update with Student Service emphasis - 2024/2025 Training Schedule for Fall	Veronica Lopez and Jen Laflam	
<b>ACTION ITEMS:</b>		
Question	Person(s) Responsible	Time Allotted
Institutional Support for Program Review: - Recommend a process for some people at the College to take and work out	Veronica Lopez and Jen Laflam	20 min.
<b>DISCUSSION ITEMS:</b>		
Question	Person(s) Responsible	Time Allotted
Institutional Set Standards Report Discussion: - Read the ISS summary (see attachment) before next meeting and, from that summary, infer what is implied for the institution - Write a list of implications to be brought forward to leadership - Desire to track trends - Document any action taken in response to the implications	Jen Laflam	20 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
Topic	Contact Person	

**OTHER INFORMATION:**

2026 - American River College Shared Governance