

# Operations Council

## Meeting Notes

**NAME OF COUNCIL/TEAM:** Operations Council

**OBJECTIVE OF MEETING:**

**DATE:** 02/27/2024

**TIME:** 1:30pm

**LOCATION/ROOM #:** [https://us02web.zoom.us/j/86074228292?](https://us02web.zoom.us/j/86074228292?pwd=ZG9sTUIDUGlxNEkxRzRVS2NIZHRGdz09)

**pwd=**ZG9sTUIDUGlxNEkxRzRVS2NIZHRGdz09

**CALL-IN NUMBER:**860 7422 8292

**CALL-IN CODE:** 889832

**FACILITATOR(S):** Koue Vang, Mary Goodall

**TIMEKEEPER:**

**ASSISTANT:** Stephanie Saucedo

**MEMBERS PRESENT:** Pamela Bimbi, Jeff Bucher, Margaret Lednický, Jordan Meyer, BJ Snowden, Kathryn Sorensen, Adrienne Andrews, Derrick Booth, BonnyJean Bowman, Mary Goodall, Steven Roberson, Stephanie Saucedo, Lori Shull, Koue Vang

**SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):**

### UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Report out from Campus Police	Chris Day	Captain Day was out on vacation.
Report out from Information Technology	Jeff Bucher	<ul style="list-style-type: none"><li>- Replacing staff &amp; faculty laptops; emails sent out to retrieve their computers; 186 total - 112 PCs and 75 MAC laptops</li><li>- App Armor: program to replace Ernie button; optional to download on cellphone; purpose: to provide safety for all staff &amp; employees; helpful tool for police when tracking the person using the GPS; also disseminates alerts to anyone who has the app downloaded; waiting on DO-Legal dept to launch but IT is good to go</li></ul>
Report out from Operations	Margaret Lednický	<p>AT&amp;T CELL TOWER PROJECT:</p> <ul style="list-style-type: none"><li>- Delayed on the musco lighting products; waiting on estimated time of delivery</li></ul> <p>SAND VOLLEYBALL:</p> <ul style="list-style-type: none"><li>-Project reassigned to new planners and waiting for them to join in</li></ul> <p>SOFTBALL FIELD:</p> <ul style="list-style-type: none"><li>-Synthetic turf installation is completed.</li></ul> <p>ROOFING PROJECTS:</p> <ul style="list-style-type: none"><li>-Completed; been doing some leakage testing during rain season and so far so good - no issues</li></ul> <p>NATOMAS PHASE 2 &amp; 3:</p> <ul style="list-style-type: none"><li>-32% complete; steel erection happening</li></ul> <p>TECH ED:</p> <ul style="list-style-type: none"><li>-59% complete;working on equipment &amp; furniture; final decisions on equipment agreement/contract ie. automative lifting equipment</li></ul> <p>VETERANS RESOURCE CENTER:</p> <ul style="list-style-type: none"><li>-Plans approved by DSA; FM still working out issues with HVAC</li></ul>
Report for College Budget	Koue Vang	<p>Legislative Analyst's Office Reaction to the Governor's Budget -</p> <p>The Governor released his budget that solved a \$38 billion problem, yet an analysis of the budget proposal by the Legislative Analyst's Office (LAO) notes the Governor actually solved for a \$58 billion problem, which is closer to the \$68 billion deficit predicted by the LAO in early-December (report included in this update). The main difference between the \$38 billion and the \$58 billion problems is the \$15 billion that will be future reductions to schools and community colleges that will likely be felt in future years.</p> <p>In a sense, the Governor has given us a cash advance instead of cutting from prior year allocations provided to schools and community colleges. Therefore, in future years, we would likely get less Proposition 98 resources since we have received allocations in the 2022-23 and 2022-24 that are above the current calculation of what Proposition 98 should be.</p> <p>From an operational perspective, it would be better to not have to find ways to reduce grants and resources we have already committed to and instead plan for less new resources going forward. While the situation is far less than ideal, the board's prudence and long-term view of financial management place us in a great position to handle whatever unique accounting maneuvers the state throws our way.</p>

**ACTION ITEMS:**

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Scantron Vending Machine needed outside of Bookstore to accommodate students during after hours.		VPA Koue Vang approved.	Lori Shull will work with Regional Public Safety Center at McClellan to remove Scantron vending machine from the basement and relocate outside of main campus Bookstore.

**DISCUSSION ITEMS:**

Question	Person(s) Responsible	Notes and Next Steps
Davies Hall - Update (1) Options for New Office and Classroom Space (2) Fencing (3) Faculty Offices (4) Classrooms	Margaret Lednicky	<p>PORTABLE VILLAGE UPDATES:</p> <ul style="list-style-type: none"> <li>-Lot S chosen for the location</li> <li>-Pros: closest to the parking garage, offices &amp; classrooms all in one location</li> <li>-Cons: building the classrooms first then offices, only building 30 instead of 40 classrooms; office completion projected next year</li> <li>-Design team is working on two options for layouts</li> <li>-Option 1: classrooms placed in front then offices in the back</li> <li>-Option 2: offices located in the small parking lot on the opposite side of the roundabout then classrooms along the parking structure as close to the fire lane as possible and also accommodates ADA</li> </ul> <p>DAVIES HALL UPDATE:</p> <ul style="list-style-type: none"> <li>-Existing fence for Davies will be expanded due to potential collapsing.</li> <li>-Prior to fence expansion, 4 all gender restrooms will be built replacing the food truck; will not meet the plumbing count but can build additional portable restrooms on the opposite side of the PV wherever sewer can be tied in; all restrooms will be ADA compliant</li> </ul>
Space Utilization Study	Koue Vang	<p>LRCCD contracted with Steelcase Applied Research &amp; Consulting to do a spacing utilization study which will inform the Facilities Master Plan by considering:</p> <ul style="list-style-type: none"> <li>o Learning Model Evolution – Physical &amp; Virtual Implications</li> <li>o Faculty - Hybrid Potential</li> <li>o Staff and Administrative - Hybrid Potential</li> <li>o Student Experience – Community and Learning Environments</li> </ul> <p>Kick-off session with ARC Cabinet Started</p> <p>Next Steps:</p> <ul style="list-style-type: none"> <li>o Classroom scheduling and utilization data</li> <li>o Survey population data – Faculty, Classified Professionals and Students</li> <li>o Observation study – classroom list and floor plans</li> <li>o Leadership interviews and workshop</li> <li>o Workshops for Faculty, Classified Professionals and Students</li> </ul>
Fastrak	Mary Goodall	Operations will work with Business Services to streamline process of Fastrak to avoid late fees that departments are having to pay for.

**ITEMS FOR FUTURE CONSIDERATION:**

Topic	Contact Person