

# Executive Leadership Team

## Meeting Notes

<b>NAME OF COUNCIL/TEAM:</b> Executive Leadership Team			
<b>OBJECTIVE OF MEETING:</b>			
<b>DATE:</b> 02/05/2024 <b>TIME:</b> 3:00pm		<b>LOCATION/ROOM #:</b> ITC General Area <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Lisa Cardoza			
<b>TIMEKEEPER:</b>			
<b>ASSISTANT:</b> Amanda Lewis			
<b>MEMBERS PRESENT:</b> Lisa Cardoza, Liz Geisser, Mary Goodall, Marianne Harris, Brian Knirk, Veronica Lopez, Nicole Porter, Jeffrey Sacha, Jennifer Laflam, BJ Snowden, Koue Vang, Amanda Lewis			
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>			
<b>UPDATES AND BRIEF REPORTS:</b>			
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Notes</b>	
Council / Project Team Highlights from Written Reports (Student Success Council, Operations Council, Institutional Effectiveness Council)	Council Leads / Co-Leads	<p>Student Success Council: Marianne Harris</p> <ul style="list-style-type: none"><li>-A NAGPRA update was shared on the actions following the two most recent audits. The college is reviewing their current policies. A finalized MOU has been created for those faculty who were impacted by NAGPRA.</li><li>-The current AI group is drafting a charter and hoping to formalize their group as a project team. The office of conduct shared that faculty have had concerns about not knowing how this is to be handled.</li><li>- Project teams for Davies and AI are being brought to the Academic Senate.</li></ul> <p>Operations Council: Koue Vang</p> <ul style="list-style-type: none"><li>-A basic update about the current budget and the increase in CVF funds was shared.</li><li>-The council discussed public art displays on campus and concerns about whether we should update/create policies that distinguish between permanent and non-permanent art on campus.</li><li>-The STEM elevator was inspected by FM and a consultant that assessed it. Their findings showed that the elevator is above and beyond state requirements and there was no reason to believe there was anything wrong with it.</li></ul> <p>Institutional Effectiveness Council: BJ Snowden</p> <ul style="list-style-type: none"><li>-The college has begun gathering interest for equity conference representatives.</li><li>-The group is cleaning up the processes for Faculty/classified staff to apply for professional development funding. The plan is to get the new process up and running as a pilot program on March 1, 2024.</li></ul>	
Constituency Group Highlights from Written Reports (Academic Senate, Classified Senate, ASB Senate)	Constituency Group Leaders	<p>Academic Senate</p> <ul style="list-style-type: none"><li>-Updated bylaws</li><li>-Dual enrollment task force</li><li>-Cluster hiring</li></ul> <p>Classified Senate</p> <ul style="list-style-type: none"><li>-The date and basic details for the spring break PD event was shared</li><li>-Details about the sees candy fundraiser were shared</li><li>-The Pride center is taking a closer look at those restrooms on campus that are designated as all-gender restrooms to confirm their exact locations</li></ul>	
<b>ACTION ITEMS:</b>			
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Notes and Decision(s)</b>	<b>Next Steps</b>
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<b>DISCUSSION ITEMS:</b>			

Question	Person(s) Responsible	Notes and Next Steps
Davies Hall Update from Feedback Sessions	Lisa Cardoza	<p>The council had a robust discussion that provided:</p> <ul style="list-style-type: none"> <li>-Information items about the current status of plans for campus, post-Davies Hall closure</li> <li>-Clarification about who is making decisions</li> <li>-Budget timeline clarifications for a new building vs. Portable Village 3</li> <li>-clarification that a Davies Hall project team is being proposed for the student success council</li> <li>-Space for council members' questions and feedback from the proposed next steps</li> </ul>
Native American Student Resolution	Brian Knirk	-A native american students, resolution was proposed to the Student Government. This was brought to the attention of the Academic Senate which is looking for a few points of clarification from the student government reps.
Equity Conference Team/Funding	BJ Snowden	- A representative from both the Academic Senate and Classified Senate was requested to review the equity conference applicants.
ITEMS FOR FUTURE CONSIDERATION:		
Topic		Contact Person