

# Student Success Council

## Meeting Notes

**NAME OF COUNCIL/TEAM:** Student Success Council

**OBJECTIVE OF MEETING:**

<p><b>DATE:</b> 02/06/2024 <b>TIME:</b> 1:00pm</p>	<p><b>LOCATION/ROOM #:</b> https://rccd.zoom.us/j/89532800273 <b>CALL-IN NUMBER:</b> 1-669-900-6833 <b>CALL-IN CODE:</b> 895 3280 0273 (Meeting ID)</p>
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**FACILITATOR(S):** Frank Kobayashi & Marianne Harris

**TIMEKEEPER:**

**ASSISTANT:**

**MEMBERS PRESENT:** Eliza Arata, Dianne Cervantez, Mikhail Drobot, Liz Geisser, Sharon Gott, Marianne Harris, Kim Herrell, Arthur Jenkins, Allyson Joye, Brian Knirk, Frank Kobayashi, Nicole Porter, Caroline Prieto, Tera Reynolds, David Shrope-Austin, BJ Snowden, Nimo Ali, Hannah Blodgett, Anthony Carter, Jennifer Laflam, Angela Milano, Jessica Nelson, William Robey,

**SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):**

**UPDATES AND BRIEF REPORTS:**

Topic	Person(s) Responsible	Notes
Welcome	Frank Kobayashi	

**ACTION ITEMS:**

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
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**DISCUSSION ITEMS:**

Question	Person(s) Responsible	Notes and Next Steps
	Sarah Lehmann & Kate	<p>1.) ZTC - zero textbook cost</p> <p>Students want a print copy for their books Kate and Sarah want to work with the bookstore and faculty No ISBN - couple thousand dollars to do it on the book (bookstore needs an ISBN in order for the bookstore to adopt it) -BS cannot use it for commercial use (OERs) "non commercial license"</p> <p>Solution: exploring new options with the Affordable Learning Materials committee.</p> <p>Print on demand for students (possible)</p> <p>Aiming for Homebases to utilize this for students printing OERs -STEM is open to it</p> <p>Option 2: can print them out ready on reserve for students</p> <p><b>**need a work group to see if this is</b></p>

	Williamson (1pm)	<p>possible for resolve issue**</p> <p>OER: can print for free Getting faculty to share what they're using is a challenge Need coordination of where students can go for print resources/support.</p> <p>Library is under staffed; HomeBases may be able to help</p> <p>Printing prior to semesters starts may be an option HomeBases can support</p> <p>HOW/COST/COORDINATION</p> <p>Next step: meet with Angela Milano + HB team and team to WORKGROUP/beta test it</p> <p>Printing Services can be a part of this action/OERs text are lengthy</p> <p>Tera suggested certain areas like the UNITE center to have these OERs printed (signal focal point)</p>
<p>Potential Charter Revision: On roles for members on SSC my role is stated as Instructional Representative – Math. The Math Department is being combined with the CIS department. Can the role for Math now also be from CIS?</p>	Sharon Gott	<p>AB 705/1705 had significant impacts on: ESL, English, Math</p> <p>Impact also resulted in reorganization to merge CIS and Math departments</p> <p>Action Item for next meeting:</p> <p>Review SSC charter membership to discuss benefits/drawbacks to having Math position served by either CIS or MATH faculty member</p>
<p>Davies Hall - Additional opportunity for feedback on the 4 options being considered for new classroom and office space. Watch the "Options for New Office and Classroom Space Presentation" webinar.</p>	Frank Kobayashi	<p>Four options presented; collecting additional feedback from SSC</p> <p>Leaning towards portable option near stadium</p>
		<p>Project Charter: Additional feedback will be sought from campus community Various stakeholders will be part of this process Two semester project team Draft of document will be available for a second reading at the next SSC meeting</p> <p>Constituents: Take charter back to constituents for Senate's revision/feedback</p> <p>Project lead is Brian Knirk</p> <p>Goals include looking at proposed location (site) and offering feedback</p> <p>Jen Laflam - will draft ideas about how using an equity lens, where data is used to inform the work, can appear in the draft; research dept is available for data and to support.</p> <p>Carina Hoffipaur: Project memberships – not all staff are evenly staffed Classified staff in not there (specifying who will represent)</p>

Davies Hall - Initial Discussion of a Project Team to inform the future new Portable Village.

Frank Kobayashi

Caroline Prieto (English): Are there alternative options other than portables?  
Want departments close together, want to meet with students individually and 1:1 time with students  
How will we accomplish that w/ space?

Is it possible to build: small offices like Health Ed Center

Concern: flexibility for chairs to be moved around, not like a lab  
Want old Davies desk structure

B. Knirk's response: Allow faculty to be on charter work group to give their feedback.

To meet the needs of the faculty, portables are the fastest option.

Topic will be further discussed at Academic Senate meeting

Frank: Spring 24 scheduling has been a challenge.  
Impacted departments have rounds 1 and 2; now they have to carve out space in the three divisions.

Ally Joye: Office spaces are individual office space (confirmed by Frank)

Caroline Prieto: Will faculty be able to keep existing offices that were temporarily assigned?

Stadium Portable Village: lot A has 90 Faculty offices (individual offices)

Shade structures for portables and bathroom access is working  
Bathroom structure will be placed in the Portable Village  
no timeline yet on that

California budget cycle is based on 3 elements:

1) Gov budget released in Jan and revised in May.  
Legislature decides on budget by end of June w/a summary

2) Legislative Analyst's Office (LAO) is nonpartisan, and they look at budget from a non-biased perspective.

3) Joint Analysis (put together by Chancellor's office and includes Admin/CEOs) take a look at the budget.

Frank: take a look at executive summaries for all 3. Essentially, we are headed to rough budget items over next 3-5 years. State revenue is expected to be lower than anticipated. Initial governor's budget reflects this, debate is how much less money will we have – not our job as SSC

Big take away: lean years during pandemic didn't materialize; last cuts were during 2007-2012 years; not saying we're headed into

Entering the Lean Years - Legislative Analyst Office (LAO) "California's Fiscal Outlook" and "Overview of the Governor's Budget" (see attached). LAO offers a non-partisan perspective on the budget. -Joint Analysis of the Governor's Budget (see attached). Prepared by the California Community Colleges Chancellor's Office with review and support from the Association of California Community College Administrators, Association of Chief Business Officials, and the Community College League of California. Questions to consider: - What did the college do in the previous recession? - What can the college do better in preparation for the upcoming recession?

Frank Kobayashi

something like that, but the expectation is that things will get tougher.

Let's open a conversation about what we can do in recession and consider what we did well in the past and what we want to do better. What do we want to keep in mind? Intention is to answer questions you have about the documents and also discuss what should we do to prepare for a recession?

Ally Joye: a cost cutting measure could be shifting on-ground classes; but she's hoping that's not a direction the college takes

B.Knirk: was here during last big cuts. My division: we talked amongst divisions, faculty, and recognized that across the board cuts weren't equitable; help protect smaller programs (running smaller classes now, that may not happen in the future)

Ally: consider impact on part-timers (lots of PTERS lost their jobs and suffered severely in the great recession); remain cognizant of that and minimize that as much as possible

Marianne Harris: wasn't here during recession. What CC did well during this time?

Frank: offered a perspective from another college: implemented zero based budgeting, starting from scratch; laid off a lot of workforce, faculty and staff;

Carina Hoffpauir: strengthen basic needs resources, thinking about the whole person as students, staff employees; being prepared to be human about it and to connect people with resources as needed; budget cut with empathy

Ally: during that time it felt as though board supported us due to sound fiscal planning

Tera Reynolds: how will this effect our students? (not here during recession)

Frank: need to plan for cuts in Jan

Ally: Federal Work Study students can earn more hours; how to make students more aware of FWS as an option. Hope those funds remain available to students. To qualify for FWS, students must maintain a certain number of federal work study credits

Nimo: It's not too late to apply for 2024-2025 FAFSA. Perhaps HB workshops can do small workshops for students and add to Canvas

Frank: Funds that will be impacted SEAP, General, Strong Workforce. Those funds are the lifeblood of the institution, even though they're not meant to be long term

**ITEMS FOR FUTURE CONSIDERATION:**

<b>Topic</b>	<b>Contact Person</b>
Please share the upcoming PD opportunities with your constituents: - Listening to and Supporting LGBTQ+ Students: An Intersectional 3-Part Workshop Series, begins Feb 6 - Accessing/Using Data in Equity Work as Instructors at ARC, Feb 9 -Application to Attend Equity Conferences in Spring/Summer 2024 <a href="https://docs.google.com/forms/d/e/1FAIpQLScuOzu2DtN4VTu4mHioQlIttkLUvjMBDkzcNciXomqELy9glsA/viewform">https://docs.google.com/forms/d/e/1FAIpQLScuOzu2DtN4VTu4mHioQlIttkLUvjMBDkzcNciXomqELy9glsA/viewform</a>	Marianne Harris