

# Student Success Council

## Meeting Notes

**NAME OF COUNCIL/TEAM:** Student Success Council

**OBJECTIVE OF MEETING:**

**DATE:** 11/21/2023  
**TIME:** 1:00pm

**LOCATION/ROOM #:**  
<https://lrccd.zoom.us/j/89532800273>  
**CALL-IN NUMBER:** 1-669-900-6833  
**CALL-IN CODE:** 895 3280 0273  
 (Meeting ID)

**FACILITATOR(S):** Frank Kobayashi & Marianne Harris

**TIMEKEEPER:**

**ASSISTANT:** Mary Goodall

**MEMBERS PRESENT:** Eliza Arata, Dianne Cervantez, Mikhail Drobot, Liz Geisser, Sharon Gott, Marianne Harris, Allyson Joye, Brian Knirk, Frank Kobayashi, Nicole Porter, Caroline Prieto, Tera Reynolds, BJ Snowden, Nimo Ali, Hannah Blodgett, Mary Goodall, Angela Milano, William Robey,

**SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):**

**UPDATES AND BRIEF REPORTS:**

Topic	Person(s) Responsible	Notes
Welcome	Frank Kobayashi	

**ACTION ITEMS:**

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Do SSC members accept the updates added to the SSC Draft Charter?	Marianne Harris	See attached draft charter for changes. - Addition of verbiage to note alternating Chairs by the VPI and the VPSS. - Changes in wording for the DI perspectives.	- Bring to ELT for confirmation. - Update IGOR to show changes.

**DISCUSSION ITEMS:**

Question	Person(s) Responsible	Notes and Next Steps
		Note: The Bias Response Team will enhance the process that is already in place for discrimination claims.  The Team will consist of: - AVP of Equity, Institutional Effectiveness, and Innovation (or designee) - Title IX Officer - Discipline Officer - Instruction Dean (or other representative) - Instructional and Counseling Faculty representative - Campus Police - Student Services Dean (or other representative)

Bias Response Team - Update and Implementation Plan	BJ Snowden	<p>The initial goals for the team will be:</p> <ul style="list-style-type: none"> <li>- Identify Training for team members</li> <li>- Create a Website</li> <li>- Edit/Create Forms as needed</li> <li>- Determine Terms of Service</li> </ul> <p>- The lack of Classified Personnel was noted and will be addressed.</p> <p>Other ideas:          Make the information easier for students to find?          Add links to syllabi?          Staff resources, training?</p> <p>AVP Of Equity, Institutional Effectiveness, and Innovation will provide an update of what has been accomplished in the spring.</p>
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**ITEMS FOR FUTURE CONSIDERATION:**

Topic	Contact Person
Davies Hall Processing Session & College Community Healing Spaces Processing Session: Join in for an online Processing Session that will serve as an opportunity to receive a brief recap of the closure, for remaining questions to be answered, to have your voices heard and held by ARC Leadership, and to name what is needed to move forward together as a campus community. For more information, access the Fall Online PD Document: <a href="https://docs.google.com/document/d/1k1On9l8AEyiS4o_3Pzfs2xnfa2fgEzfk6ZIJPmAhEcl/edit">https://docs.google.com/document/d/1k1On9l8AEyiS4o_3Pzfs2xnfa2fgEzfk6ZIJPmAhEcl/edit</a>	
Fall Program Review Training for 2023-24 Cohort: In this training, we will share information and resources to support you and your department as you go through the Program Review process, including responding to ARC's new Program Review questions with a focus on equity. For more information, access the Fall Online PD Document: <a href="https://docs.google.com/document/d/1k1On9l8AEyiS4o_3Pzfs2xnfa2fgEzfk6ZIJPmAhEcl/edit">https://docs.google.com/document/d/1k1On9l8AEyiS4o_3Pzfs2xnfa2fgEzfk6ZIJPmAhEcl/edit</a>	
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