

# Executive Leadership Team

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Executive Leadership Team		
<b>OBJECTIVE OF MEETING:</b>		
<b>DATE:</b> 09/11/2023 <b>TIME:</b> 3:00pm-5:00pm	<b>LOCATION/ROOM #:</b> Administrative Conference Room <b>CALL-IN NUMBER:</b> N/A <b>CALL-IN CODE:</b> N/A	
<b>FACILITATOR(S):</b> Lisa Cardoza		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Nanette Hart		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Time Alloted</b>
Council / Project Team Highlights from Written Reports	Council Leads / Co-Leads	
Constituency Group Highlights from Written Reports	Constituency Group Leaders	
<b>ACTION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Approval of May 15, 2023 Notes (notes for the 23-24 academic year will be approved electronically)	Lisa Cardoza	
<b>DISCUSSION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Data Share	BJ Snowden / Jen Laflam	
Improving Access to Classified Professional Development Funds	BJ Snowden / Jen Laflam	
Davies Hall	Lisa Cardoza/Frank Kobayashi	
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
<b>Topic</b>	<b>Contact Person</b>	
<b>OTHER INFORMATION:</b>		