

# Operations Council

## Meeting Notes

**NAME OF COUNCIL/TEAM:** Operations Council

**OBJECTIVE OF MEETING:** Review Updates for Safety, Operations/Facilities, IT, and Budgets

<b>DATE:</b> 02/28/2023 <b>TIME:</b> 1:30pm	<b>LOCATION/ROOM #:</b> <a href="https://us02web.zoom.us/j/84357166300?pwd=anBEa2tXK2hRYWdQSDQ4Y3JJaDJTUT09">https://us02web.zoom.us/j/84357166300?pwd=anBEa2tXK2hRYWdQSDQ4Y3JJaDJTUT09</a> <b>CALL-IN NUMBER:</b> 843 5716 6300 <b>CALL-IN CODE:</b> 010473
--	--

**FACILITATOR(S):** Matthew Blevis

**TIMEKEEPER:**

**ASSISTANT:** Mary Goodall

**MEMBERS PRESENT:** Michele Arnott, Araceli Badilla, Pamela Bimbi, Matthew Blevis, Bonnyjean Bowman, Jeff Bucher, Chris Day, Margaret Lednicki, Devoun Stewart, Mary Goodall, Angela Milano, Steven Roberson,

**SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):**

**UPDATES AND BRIEF REPORTS:**

Topic	Person(s) Responsible	Notes
What are the current safety concerns and plans?	Chris Day	-Roadway blocked near Tech Ed due to construction (see map) -Fire drills during week of 3/6 through 3/10, weather permitting -Active shooter training with FM (3/3) and STEM (3/9) -Captain interviews were held last week, 2nd interviews will conclude next week. -The Chief is retiring, meetings to fill this position will continue -Cleary due in October. The department is working to complete the report. -The students will begin paying for parking in the Fall. Permits can be purchased in BSO. -New staff parking permits will be here before June and a memo will go out. -EOC training will be held during spring break. -Creek clean-up this Friday (3/3)
What is the status of the facilities projects?	Margaret Lednicki	-Athletics bid walk 3/15 -November 2025 - Sand Volleyball -Drought landscaping will continue throughout the campus. (Turf replacement/and drought tolerant planters) -Natomas Phase II and III bid walk 3/1/April groundbreaking -OPS will check on parking fees in secondary parking lot. -Tech Ed Phase I, building demo is complete -Veteran's Resource Center - design phase -Library remediation: flooring came out of the entire affected area, next phase begins 3/15 and the entire library will be closed for 3 weeks. -Issues in Science are being dealt with/ FM is replacing the hoods -FM Roofer has been working on repairing any and all leaks
What is the status of IT projects?	Jeff Bucher	-Phone migration from Skype to Teams - this will be a cyclical conversion beginning with finding out how many are needed and whether they will be paid for by DO or the individual campuses -Switching computer system to Office 2021 to coincide with Teams -Camera Project has been funded -Upgrading the Community Rooms and the Boardroom over the summer -Adding Zoom capabilities to Boardroom and CR1/CR2

**ACTION ITEMS:**

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
		0	

**DISCUSSION ITEMS:**

Question	Person(s) Responsible	Notes and Next Steps
		-The group is meeting every two weeks -Working with custodial to provide trash receptacles in every stall, even in the Men's rooms

What is the update on the All Gender Restroom Information Group?	Margaret Lednický	<ul style="list-style-type: none"> <li>-Identify areas where feminine products should be available, including faculty restrooms</li> <li>-Making sure that the map shows where all available all-gender restrooms are</li> <li>-There is a desire to provide more so that users can get to them on breaks</li> <li>-Perhaps every building will eventually have all-gendered restrooms</li> <li>-The committee will be developing a master plan to prioritize the needs and find the funds</li> </ul>
What are strategies and performance metrics for ARC Strategic Plan?	BJ Snowden & Jen Laflam	<ul style="list-style-type: none"> <li>-In the Fall we decided to reaffirm our Strategic Goals via the governance process</li> <li>-Early Spring we held community forums to hear what everyone thought about each goal</li> <li>-We have developed strategies to help us achieve each goal, these will be shared next month along with the metrics</li> <li>-We plan to return to these annually to see where we are with our goals</li> <li>-DO has also been working on their Strategic Plan, ours is meant to support theirs</li> <li>-The research offices from each campus have been working together to draft the metrics/using common methodologies focusing on: enrollment, demographics, course success rates, closing equity gaps, degrees, certificates, and career education</li> </ul>

**ITEMS FOR FUTURE CONSIDERATION:**

Topic	Contact Person

**OTHER INFORMATION:** -The OPS team has been working on cleaning up the Maintenance Connections ticket system -Working on getting more info on Sustainability issues -DO is still in the process of determining a new food service vendor