Operations Council

Meeting Notes

NAME OF COUNCIL/TEAM: Operations Council	
OBJECTIVE OF MEETING: Review Updates for Safety, Operations/Facilities, IT, and Budgets	
DATE: 02/28/2023 **TIME:** 1:30pm	**LOCATION/ROOM #:** https://us02web.zoom.us/j/84357166300?pwd=anBEa2tXK2hRYWdQSDQ4Y3JJaDJTUT09 **CALL-IN NUMBER:**843 5716 6300 **CALL-IN CODE:** 010473
FACILITATOR(S): Matthew Blevis	
TIMEKEEPER:	
ASSISTANT: Mary Goodall	
MEMBERS PRESENT: Michele Arnott, Araceli Badilla, Pamela Bimbi, Matthew Blevis, Bonnyjean Bowman, Jeff Bucher, Chris Day, Margaret Lednicky, Devoun Stewart, Mary Goodall, Angela Milano, Steven Roberson,	
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):	

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
What are the current safety concerns and plans?	Chris Day	-Roadway blocked near Tech Ed due to construction (see map) -Fire drills during week of 3/6 through 3/10, weather permitting -Active shooter training with FM (3/3) and STEM (3/9) -Captain interviews were held last week, 2nd interviews will conclude next week. -The Chief is retiring, meetings to fill this postion will continue -Cleary due in October. The department is working to complete the report. -The students will begin paying for parking in the Fall. Permits can be purchased in BSO. -New staff parking permits will be here before June and a memo will go out. -EOC training will be held during spring break. -Creek clean-up this Friday (3/3)
What is the status of the facilities projects?	Margaret Lednicky	-Athletics bid walk 3/15 -November 2025 - Sand Volleyball -Drought landscaping will continue throughot the campus. (Turf replacement/and drought tolerant planters) -Natomas Phase II and III bid walk 3/1/April groundbreaking -OPS will check on parking fees in secondary parking lot. -Tech Ed Phase I, building demo is complete -Veteran's Resource Center - design phase -Library remediation: flooring came out of the entire affected area, next phase begins 3/15 and the entire library will be closed for 3 weeks. -Issues in Science are being dealt with/ FM is replacing the hoods -FM Roofer has been working on repairing any and all leaks
What is the status of IT projects?	Jeff Bucher	-Phone migration from Skype to Teams - this will be a cyclical conversion beginning with finding out how many are needed and whether they will be paid for by DO or the individual campuses -Switching computer system to Office 2021 to coincide with Teams -Camera Project has been funded -Upgrading the Community Rooms and the Boardroom over the summer -Adding Zoom capabilities to Boardroom and CR1/CR2

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
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DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
		-The group is meeting every two weeks -Working with custodial to provide trash receptacles in every stall, even in the Men's rooms

What is the update on the All Gender Restroom Information Group?	Margaret Lednicky	-Identify areas where feminine products should be available, including faculty restrooms -Making sure that the map shows where all available all-gender restrooms are -There is a desire to provide more so that users can get to them on breaks -Perhaps every building will eventually have all-gendered restrooms -The committee will be developing a master plan to prioritize the needs and find the funds
What are strategies and performance metrics for ARC Strategic Plan?	BJ Snowden & Jen Laflam	-In the Fall we decided to reaffirm our Strategic Goals via the governance process -Early Spring we held community forums to hear what everyone thought about each goal -We have developed strategies to help us achieve each goal, these will be shared next month along with the metrics -We plan to return to these annually to see where we are with our goals -DO has also been working on their Strategic Plan, ours is meant to support theirs -The research offices from each campus have been working together to draft the metrics/using common methodologies focusing on: enrollment, demographics, course success rates, closing equity gaps, degrees, certificates, and career education

ITEMS FOR FUTURE CONSIDERATION:

Topic	**Contact Person**

OTHER INFORMATION: -The OPS team has been working on cleaning up the Maintenance Connections ticket system -Working on getting more info on Sustainability issues -DO is still in the process of determining a new food service vendor