

# Operations Council

## Meeting Notes

<b>NAME OF COUNCIL/TEAM:</b> Operations Council			
<b>OBJECTIVE OF MEETING:</b> Review Updates for Safety, Operations/Facilities, IT, and Budgets			
<b>DATE:</b> 02/28/2023 <b>TIME:</b> 1:30pm		<b>LOCATION/ROOM #:</b> <a href="https://us02web.zoom.us/j/84357166300?pwd=anBEa2tXK2hRYWdQSDQ4Y3JJaDJTUT09">https://us02web.zoom.us/j/84357166300?pwd=anBEa2tXK2hRYWdQSDQ4Y3JJaDJTUT09</a> <b>CALL-IN NUMBER:</b> 843 5716 6300 <b>CALL-IN CODE:</b> 010473	
<b>FACILITATOR(S):</b> Matthew Blevis			
<b>TIMEKEEPER:</b>			
<b>ASSISTANT:</b> Mary Goodall			
<b>MEMBERS PRESENT:</b> Michele Arnott, Araceli Badilla, Pamela Bimbi, Matthew Blevis, Bonnyjean Bowman, Jeff Bucher, Chris Day, Margaret Lednick, Devoun Stewart, Mary Goodall, Angela Milano, Steven Roberson,			
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>			
<b>UPDATES AND BRIEF REPORTS:</b>			
Topic	Person(s) Responsible	Notes	
What are the current safety concerns and plans?	Chris Day	<ul style="list-style-type: none"> <li>-Roadway blocked near Tech Ed due to construction (see map)</li> <li>-Fire drills during week of 3/6 through 3/10, weather permitting</li> <li>-Active shooter training with FM (3/3) and STEM (3/9)</li> <li>-Captain interviews were held last week, 2nd interviews will conclude next week.</li> <li>-The Chief is retiring, meetings to fill this position will continue</li> <li>-Cleary due in October. The department is working to complete the report.</li> <li>-The students will begin paying for parking in the Fall. Permits can be purchased in BSO.</li> <li>-New staff parking permits will be here before June and a memo will go out.</li> <li>-EOC training will be held during spring break.</li> <li>-Creek clean-up this Friday (3/3)</li> </ul>	
What is the status of the facilities projects?	Margaret Lednick	<ul style="list-style-type: none"> <li>-Athletics bid walk 3/15</li> <li>-November 2025 - Sand Volleyball</li> <li>-Drought landscaping will continue throughout the campus. (Turf replacement/and drought tolerant planters)</li> <li>-Natomas Phase II and III bid walk 3/1/April groundbreaking</li> <li>-OPS will check on parking fees in secondary parking lot.</li> <li>-Tech Ed Phase I, building demo is complete</li> <li>-Veteran's Resource Center - design phase</li> <li>-Library remediation: flooring came out of the entire affected area, next phase begins 3/15 and the entire library will be closed for 3 weeks.</li> <li>-Issues in Science are being dealt with/ FM is replacing the hoods</li> <li>-FM Roofer has been working on repairing any and all leaks</li> </ul>	
What is the status of IT projects?	Jeff Bucher	<ul style="list-style-type: none"> <li>-Phone migration from Skype to Teams - this will be a cyclical conversion beginning with finding out how many are needed and whether they will be paid for by DO or the individual campuses</li> <li>-Switching computer system to Office 2021 to coincide with Teams</li> <li>-Camera Project has been funded</li> <li>-Upgrading the Community Rooms and the Boardroom over the summer</li> <li>-Adding Zoom capabilities to Boardroom and CR1/CR2</li> </ul>	
<b>ACTION ITEMS:</b>			
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
		0	
<b>DISCUSSION ITEMS:</b>			
Question	Person(s) Responsible	Notes and Next Steps	
		<ul style="list-style-type: none"> <li>-The group is meeting every two weeks</li> <li>-Working with custodial to provide trash receptacles in every stall, even in the Men's rooms</li> </ul>	

What is the update on the All Gender Restroom Information Group?	Margaret Lednický	<ul style="list-style-type: none"> <li>-Identify areas where feminine products should be available, including faculty restrooms</li> <li>-Making sure that the map shows where all available all-gender restrooms are</li> <li>-There is a desire to provide more so that users can get to them on breaks</li> <li>-Perhaps every building will eventually have all-gendered restrooms</li> <li>-The committee will be developing a master plan to prioritize the needs and find the funds</li> </ul>
What are strategies and performance metrics for ARC Strategic Plan?	BJ Snowden & Jen Laflam	<ul style="list-style-type: none"> <li>-In the Fall we decided to reaffirm our Strategic Goals via the governance process</li> <li>-Early Spring we held community forums to hear what everyone thought about each goal</li> <li>-We have developed strategies to help us achieve each goal, these will be shared next month along with the metrics</li> <li>-We plan to return to these annually to see where we are with our goals</li> <li>-DO has also been working on their Strategic Plan, ours is meant to support theirs</li> <li>-The research offices from each campus have been working together to draft the metrics/using common methodologies focusing on: enrollment, demographics, course success rates, closing equity gaps, degrees, certificates, and career education</li> </ul>

**ITEMS FOR FUTURE CONSIDERATION:**

Topic	Contact Person

**OTHER INFORMATION:** -The OPS team has been working on cleaning up the Maintenance Connections ticket system -Working on getting more info on Sustainability issues -DO is still in the process of determining a new food service vendor

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