

Institutional Effectiveness Council

Meeting Notes

NAME OF COUNCIL/TEAM: Institutional Effectiveness Council			
OBJECTIVE OF MEETING: ARC Planning and Development			
DATE: 03/20/2023 TIME: 3:00pm		LOCATION/ROOM #: https://lrccd.zoom.us/j/9037376052 CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): BJ Snowden			
TIMEKEEPER:			
ASSISTANT: Mary Goodall			
MEMBERS PRESENT: Mary Goodall, Yujiro Shimizu, Robert Snowden, Devoun Stewart, Christina Wagner, Adam Windham, Joel Keebler, Jennifer Laflam, Janay Lovering, Martina Molina-Kanae,			
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):			
UPDATES AND BRIEF REPORTS:			
Topic		Person(s) Responsible	Notes
ARC Strategic Plan—sharing strategies and performance metrics		BJ Snowden, Jen Laflam	An update was given on the strategic planning process.
IGOR Update coming. Approving agendas before they are published.		BJ Snowden, Mary Goodall	IEC is piloting a new process for approving and publishing notes for ELT.
ACTION ITEMS:			
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
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DISCUSSION ITEMS:			
Question	Person(s) Responsible	Notes and Next Steps	
Assessing Homebases President Kobayasi has asked that the Institutional Effectiveness Council develop a process to assess the effectiveness of HomeBases, and provide analysis at the end of each Fall semester. This assessment will be utilized to inform future changes to HomeBases.	entire council	IEC is exploring a process for evaluating Homebases. Suggestions included: - working with each Homebase to gather a sense of what would be effective in assessing them. - using strategic plan metrics -identifying links to categorical programs -possible outside consultant	
ITEMS FOR FUTURE CONSIDERATION:			
Topic		Contact Person	