

# Institutional Effectiveness Council

## Meeting Notes

<b>NAME OF COUNCIL/TEAM:</b> Institutional Effectiveness Council			
<b>OBJECTIVE OF MEETING:</b> ARC Planning and Development			
<b>DATE:</b> 03/20/2023 <b>TIME:</b> 3:00pm	<b>LOCATION/ROOM #:</b> <a href="https://lrccd.zoom.us/j/9037376052">https://lrccd.zoom.us/j/9037376052</a> <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>		
<b>FACILITATOR(S):</b> BJ Snowden			
<b>TIMEKEEPER:</b>			
<b>ASSISTANT:</b> Mary Goodall			
<b>MEMBERS PRESENT:</b> Mary Goodall, Yujiro Shimizu, Robert Snowden, Devoun Stewart, Christina Wagner, Adam Windham, Joel Keebler, Jennifer Laflam, Janay Lovering, Martina Molina-Kanae,			
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>			
<b>UPDATES AND BRIEF REPORTS:</b>			
Topic	Person(s) Responsible	Notes	
ARC Strategic Plan—sharing strategies and performance metrics	BJ Snowden, Jen Laflam	An update was given on the strategic planning process.	
IGOR Update coming. Approving agendas before they are published.	BJ Snowden, Mary Goodall	IEC is piloting a new process for approving and publishing notes for ELT.	
<b>ACTION ITEMS:</b>			
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
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<b>DISCUSSION ITEMS:</b>			
Question	Person(s) Responsible	Notes and Next Steps	
Assessing Homebases President Kobayashi has asked that the Institutional Effectiveness Council develop a process to assess the effectiveness of HomeBases, and provide analysis at the end of each Fall semester. This assessment will be utilized to inform future changes to HomeBases.	entire council	IEC is exploring a process for evaluating Homebases. Suggestions included: <ul style="list-style-type: none"> <li>- working with each Homebase to gather a sense of what would be effective in assessing them.</li> <li>- using strategic plan metrics</li> <li>-identifying links to categorical programs</li> <li>-possible outside consultant</li> </ul>	
<b>ITEMS FOR FUTURE CONSIDERATION:</b>			
Topic	Contact Person		