

# Institutional Effectiveness Council

## Meeting Notes

<b>NAME OF COUNCIL/TEAM:</b> Institutional Effectiveness Council			
<b>OBJECTIVE OF MEETING:</b> Operational Planning			
<b>DATE:</b> 01/23/2023 <b>TIME:</b> 3:00pm	<b>LOCATION/ROOM #:</b> <a href="https://lrccd.zoom.us/j/9037376052">https://lrccd.zoom.us/j/9037376052</a> <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>		
<b>FACILITATOR(S):</b> BJ Snowden, Bill Simpson			
<b>TIMEKEEPER:</b>			
<b>ASSISTANT:</b> Mary Goodall			
<b>MEMBERS PRESENT:</b> Mary Goodall, Jeffrey Sacha, Yujiro Shimizu, Bill Simpson, Robert Snowden, Aleia Stalker, Devoun Stewart, Christina Wagner, Adam Windham, Corinne Arrieta, Diana Garcia, Joel Keebler, Jennifer Laflam, Janay Lovering, Martina Molina-Kanae, Chris Olson, Koue Vang, Mary Goodall, Jeffrey Sacha, Yujiro Shimizu, Bill Simpson, Robert Snowden, Aleia Stalker, Devoun Stewart, Christina Wagner, Adam Windham, Corinne Arrieta, Diana Garcia, Joel Keebler, Jennifer Laflam, Janay Lovering, Martina Molina-Kanae, Chris Olson, Koue Vang,			
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>			
<b>UPDATES AND BRIEF REPORTS:</b>			
Topic	Person(s) Responsible	Notes	
New Semester Welcome and Introductions with new members	BJ Snowden	Welcome to our new members.	
Institution-set standards Reporting Form: Summary of Results	Yuj Shimizu	Presentation of draft "Implications for ARC" as a result of the responses we have received to the Institution-set standards reporting form.	
Changes and updates to the Integrated Planning Portal	Jen Laflam	Program Review is due March 15th (ish.) This deadline stays the same every year. Departments can submit your Program Review now.  Program Review Presentations are scheduled for April 26th (a Wednesday) from 1-3 and May 4th (a Thursday) from 1-3.	
Update on Forums for Strategic Planning	BJ Snowden, Jen Laflam	Strategic planning forums are concluding next week and a document aligning strategies to strategic goals will be brought to the council at a future meeting.	
<b>ACTION ITEMS:</b>			
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Program Review Presentations to be in-person or via Zoom?	Janay Lovering	0	Program review presentations will be via zoom.
<b>DISCUSSION ITEMS:</b>			
Question	Person(s) Responsible	Notes and Next Steps	
Discuss Effective Applications of Non-Credit at ARC as it keeps being brought up in other areas. What are thoughts with other members of IEC?	Adam Windham	The college is weighing the impact and potential benefits of creating non credit curriculum for students.	
<b>ITEMS FOR FUTURE CONSIDERATION:</b>			
Topic	Contact Person		
<b>OTHER INFORMATION:</b> Other meetings this semester: February 27th, March 20th, April 17th			

