Institutional Effectiveness Council

Meeting Notes

NAME OF COUNCIL/TEAM: Institutional Effectiveness Council	
OBJECTIVE OF MEETING: meet	

DATE: 11/21/2022 **TIME:** 3:00pm	**LOCATION/ROOM #:** https://lrccd.zoom.us/j/82290663692 **CALL-IN NUMBER:** **CALL-IN CODE:**

FACILITATOR(S): BJ Snowden, Bill Simpson

TIMEKEEPER:

ASSISTANT: Mary Goodall

MEMBERS PRESENT: Mary Goodall, Yujiro Shimizu, Bill Simpson, Robert Snowden, Aleia Stalker, Devoun Stewart, Christina Wagner, Joel Keebler, Janay Lovering

SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Strategic Goals	BJ Snowden	The Office of Equity, Institutional Effectiveness, and Innovation is looking to Reaffirm all goals of the 2017-2021 Strategic Goals. - Because of Covid-19 and a shift of priorities there were uncompleted projects and unmet goals. - We will close the loop for ARC and then align with LRCCD who will also be working on their Strategic Goals. -We need to assess with research and analysis to show where we've been and where we're we going to complete these Goals in a more timely manner. -This will be for 2021-2025 timeline, reassessing in 2026-27. - Will be asking for the extension at the next ELT.
Student Equity and Achievement Program: American River College - Student Equity Plan (2022-25) - Draft	BJ Snowden	The Student Equity Plan - For 2022-25. - It is ready to submit to NOVA.
Onboarding Project Team - 2nd reading	Kathy Sorensen	Due to feedback from the 1st reading with ELT, the project team will be finishing with: - General clean up - Add the information to report that are currently in links. - Consensus has been that we want and need onboarding at ARC. - Moving forward to 2nd Reading at ELT on 12/5.

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Program Review Presentations - Virtual or In-Person?	Janay Lovering	Discussion went over pros and cons.	- Send survey to Program Review participants (authors nd reviewers) - Send survey to all management. - Send survey to all members of IEC. Reminder: Program Review Presentations will occur late April and early May.

DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
IEC Role in Program Review In the Integrated Planning Guide, it says that the IEC "formally accepts the program review reports annually." -Should this be something done by IEC? -How do we want to make sure this is done? -What could this process look like?	Janay Lovering	- IEC Members should attend Program Review Presentations. - IEC will discuss presentations at May meeting.
Building a calendar for items IEC oversees throughout each semester or the year.	Mary Goodall	- Build a calendar in Google Docs that will be shared out with council to add suggestions. - Once complete, the calendar will be placed in IGOR documents.

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person
Review Institution-Set Standards Report - February meeting	

OTHER INFORMATION: December meeting cancelled. January meeting landed on MLK Day, we moved to: Jan 23, 2023 03:00 PM Pacific Time (https://lrccd.zoom.us/j/89465290905)

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Janay Lovering

Mary Goodall

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