

Institutional Effectiveness Council

Meeting Notes

NAME OF COUNCIL/TEAM: Institutional Effectiveness Council			
OBJECTIVE OF MEETING: Updates, Reports, Discussions			
DATE: 04/18/2022 TIME: 3:00pm-5:00pm		LOCATION/ROOM #: Meeting URL: https://lrccd.zoom.us/j/99158724588?from=addon Meeting ID: 991 5872 4588 CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): BJ Snowden, Bill Simpson			
TIMEKEEPER:			
ASSISTANT: Mary Goodall			
MEMBERS PRESENT: Ryan Bonomo, Kale Braden, Yujiro Shimizu, Bill Simpson, Robert Snowden, Corinne Arrieta, Mary Goodall, Joel Keebler, Jennifer Laflam, Judy Mays, Chris Olson			
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):			
UPDATES AND BRIEF REPORTS:			
Topic	Person(s) Responsible	Notes	
Campus Climate Survey	Jen Laflam, Yuj Shimizu, Chris Olson	<p>Please see attached 2022 Survey which launched early April and will close at the end of the semester.</p> <ul style="list-style-type: none">-The focus of the questions are: overall, academic, class environment, student success, equity, and safety-Just for students right now-District-initiated effort, requested by the Board <p>Questions posed by/to IEC to think about concerning this survey:</p> <ul style="list-style-type: none">-What would we like to see from this survey?-What might other groups like to see?-Will any questions we have alter future surveys?-What other uses in an equity mindset for the results? <p>How can we combine this snapshot information with the just-in-time reports we are also using?</p>	
ACTION ITEMS:			
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
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DISCUSSION ITEMS:			
Question	Person(s) Responsible	Notes and Next Steps	
Institution-set Standards Report	Yuj Shimizu, Bill Simpson	<p>Yuj showed a draft annual ISS report, along with a process for sharing it internally and externally and a process for handling situations where the college fails to meet one of its institutional set standards.</p> <ul style="list-style-type: none">-Course Completion rates and Institutional Set Standards can be found under Student Achievement Data on the on the ARC - Facts and Statistics page (link attached)-The report addresses the questions posed by the ACCJC team.-The report outlines the standards, history, metrics we utilize, and a proposed plan-Propose to move the report from research to IEC to the website-ISS Action Plan Reporting Form will be used by responsible party (department/council) to respond when we fail to meet an ISS, where they will describe how they will address the situation and listing any external factors (e.g., pandemic) that may have contributed-Add an ISS website and link from the Equity, Institutional Effectiveness, and Innovation site-Propose to address what plan we could put in place if an area fell below the standard for 2 consecutive years-Consensus that IEC supports creating the annual ISS report and posting it on the public-facing website, that IEC supports creating the reporting form, and that IEC supports the proposed process	

Disaggregated student success data Facts and Statistics page	Yuj Shimizu, Chris Olson	-See attached metrics sample -refer to the Chancellors Office "Vision of Success" -dips in graphs due to the pandemic, but some improvement is there when you dig deeper in the data -consensus that IEC forward this to ELT
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ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person