

Institutional Effectiveness Council

Meeting Agenda

NAME OF COUNCIL/TEAM: Institutional Effectiveness Council

OBJECTIVE OF MEETING: Introductions, Updates, Discussion

DATE: 02/28/2022

TIME: 3:00pm

LOCATION/ROOM #:

[https://lrccd.zoom.us/j/96597006975?](https://lrccd.zoom.us/j/96597006975?pwd=V3ZONlpWMFRRY0h2YmRpQ1FJaXBhZz09)

[pwd=V3ZONlpWMFRRY0h2YmRpQ1FJaXBhZz09](https://lrccd.zoom.us/j/96597006975?pwd=V3ZONlpWMFRRY0h2YmRpQ1FJaXBhZz09)

CALL-IN NUMBER:Join by Skype for Business

<https://lrccd.zoom.us/skype/96597006975>

CALL-IN CODE: Meeting ID: 965 9700 6975

Passcode: 823618

FACILITATOR(S): BJ Snowden, Bill Simpson

TIMEKEEPER:

ASSISTANT: Mary Goodall

ATTENDEES:

SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):

UPDATES AND BRIEF REPORTS

Topic	Person(s) Responsible	Time Allotted
Introductions / New members -Jen Laflam Interim Dean of Institutional Effectiveness, and Innovation -Mark Sheppard Associated Student Body Representative -Robert Smith Classified Representative - Student Services	Bill Simpson	5 min.
What spots still need to be filled on council -Dean – Student Services -Dean – Instructional -Classified – Professional Development Rep	Bill Simpson	5 min.
Program Review Upcoming Cycle – March 15th	Janay Lovering	5 min.
Districtwide Institutional Campus Climate Study	Yuj Shimizu	5 min.
Professional Development new New Faculty Academy coordinator	Jen Laflam	5 min.
Accreditation -Updates from forum -What's next?	Frank Kobayashi, Bill Simpson	10 min.
Annual Unit Plans -Did more areas participate? -Readdressing who needs to participate in Annual Unit Planning -Do we need a different plan for certain areas?	BJ Snowden, All	10 min.

ACTION ITEMS:

Question	Person(s) Responsible	Time Allotted
IEC Charter -Who should be the chair? (AVP or Dean) -Who should be the co-chair? (Accreditation Liaison or other) -This is missing from the IGOR Roster: Student Services Supervisor Representative/Management -Look over charter "working" document -Consensus approval	All	20 min.
Onboarding Charter	Jazzie Muganzo Murphy, Kathy Sorensen	10 min.

DISCUSSION ITEMS:

Question	Person(s) Responsible	Time Allotted
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AB 705	Yuj Shimizu	10 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic	Contact Person	
OTHER INFORMATION: Future Meetings: Mar 21, 2022 03:00 PM, Apr 18, 2022 03:00 PM, (May 16, 2022 03:00 PM?)		