

Institutional Effectiveness Council

Meeting Agenda

NAME OF COUNCIL/TEAM: Institutional Effectiveness Council		
OBJECTIVE OF MEETING: Introductions, Updates, Discussion		
DATE: 02/28/2022 TIME: 3:00pm	LOCATION/ROOM #: https://lrccd.zoom.us/j/96597006975? pwd=V3ZONlpWMFRRY0h2YmRpQ1FJaXBhZz09 CALL-IN NUMBER: Join by Skype for Business https://lrccd.zoom.us/skype/96597006975 CALL-IN CODE: Meeting ID: 965 9700 6975 Passcode: 823618	
FACILITATOR(S): BJ Snowden, Bill Simpson		
TIMEKEEPER:		
ASSISTANT: Mary Goodall		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Alloted
Introductions / New members -Jen Laflam Interim Dean of Institutional Effectiveness, and Innovation -Mark Sheppard Associated Student Body Representative -Robert Smith Classified Representative - Student Services	Bill Simpson	5 min.
What spots still need to be filled on council -Dean – Student Services -Dean – Instructional -Classified – Professional Development Rep	Bill Simpson	5 min.
Program Review Upcoming Cycle – March 15th	Janay Lovering	5 min.
Districtwide Institutional Campus Climate Study	Yuj Shimizu	5 min.
Professional Development new New Faculty Academy coordinator	Jen Laflam	5 min.
Accreditation -Updates from forum -What's next?	Frank Kobayashi, Bill Simpson	10 min.
Annual Unit Plans -Did more areas participate? -Readdressing who needs to participate in Annual Unit Planning -Do we need a different plan for certain areas?	BJ Snowden, All	10 min.
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
IEC Charter -Who should be the chair? (AVP or Dean) -Who should be the co-chair? (Accreditation Liaison or other) -This is missing from the IGOR Roster: Student Services Supervisor Representative/Management -Look over charter "working" document -Consensus approval	All	20 min.

Onboarding Charter	Jazzie Muganzo Murphy, Kathy Sorensen	10 min.
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
AB 705	Yuj Shimizu	10 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic	Contact Person	
OTHER INFORMATION: Future Meetings: Mar 21, 2022 03:00 PM, Apr 18, 2022 03:00 PM, (May 16, 2022 03:00 PM?)		