

# Institutional Effectiveness Council

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Institutional Effectiveness Council		
<b>OBJECTIVE OF MEETING:</b> Introductions, Updates, Discussion		
<b>DATE:</b> 02/28/2022 <b>TIME:</b> 3:00pm	<b>LOCATION/ROOM #:</b> <a href="https://lrccd.zoom.us/j/96597006975?pwd=V3ZONlpWMFRRY0h2YmRpQ1FJaXBhZz09">https://lrccd.zoom.us/j/96597006975?</a> <a href="https://lrccd.zoom.us/j/96597006975?pwd=V3ZONlpWMFRRY0h2YmRpQ1FJaXBhZz09">pwd=V3ZONlpWMFRRY0h2YmRpQ1FJaXBhZz09</a> <b>CALL-IN NUMBER:</b> Join by Skype for Business <a href="https://lrccd.zoom.us/j/96597006975?pwd=V3ZONlpWMFRRY0h2YmRpQ1FJaXBhZz09">https://lrccd.zoom.us/skype/96597006975</a> <b>CALL-IN CODE:</b> Meeting ID: 965 9700 6975 Passcode: 823618	
<b>FACILITATOR(S):</b> BJ Snowden, Bill Simpson		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Mary Goodall		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Time Alloted</b>
Introductions / New members -Jen Laflam Interim Dean of Institutional Effectiveness, and Innovation -Mark Sheppard Associated Student Body Representative -Robert Smith Classified Representative - Student Services	Bill Simpson	5 min.
What spots still need to be filled on council -Dean – Student Services -Dean – Instructional -Classified – Professional Development Rep	Bill Simpson	5 min.
Program Review Upcoming Cycle – March 15th	Janay Lovering	5 min.
Districtwide Institutional Campus Climate Study	Yuj Shimizu	5 min.
Professional Development new New Faculty Academy coordinator	Jen Laflam	5 min.
Accreditation -Updates from forum -What's next?	Frank Kobayashi, Bill Simpson	10 min.
Annual Unit Plans -Did more areas participate? -Readdressing who needs to participate in Annual Unit Planning -Do we need a different plan for certain areas?	BJ Snowden, All	10 min.
<b>ACTION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
IEC Charter -Who should be the chair? (AVP or Dean) -Who should be the co-chair? (Accreditation Liaison or other) -This is missing from the IGOR Roster: Student Services Supervisor Representative/Management -Look over charter "working" document -Consensus approval	All	20 min.

Onboarding Charter	Jazzie Muganzo Murphy, Kathy Sorensen	10 min.
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
AB 705	Yuj Shimizu	10 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic		Contact Person
OTHER INFORMATION: Future Meetings: Mar 21, 2022 03:00 PM, Apr 18, 2022 03:00 PM, (May 16, 2022 03:00 PM?)		