

Institutional Effectiveness Council

Meeting Agenda

NAME OF COUNCIL/TEAM: Institutional Effectiveness Council		
OBJECTIVE OF MEETING: Provide updates; Review and provide feedback on draft Employee Onboarding project team charter; provide feedback on accreditation ISER		
DATE: 09/20/2021 TIME: 3:00pm	LOCATION/ROOM #: https://lrccd.zoom.us/j/96610218546 CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Adam Karp and Bill Simpson		
TIMEKEEPER:		
ASSISTANT: Mary Goodall		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Allotted
Welcome, introductions, check in question: 1. Introduce yourself and your role at the college 2. If you were to sign up to take a class on something you have been wanting to learn, what would it be?	Adam Karp	15 min.
Institutional Research (including daily enrollment reporting; student services satisfaction survey; SB 129; Homebase engagement; institutional climate survey, grants process)	Adam Karp and Yuj Shimizu	15 min.
Program Review and Annual Unit Planning	Janay Lovering and Adam Karp	5 min.
IGOR	Adam Karp and Mary Goodall	5 min.
Other updates?	All	10 min.
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Employee Onboarding Project Team: This semester, the Institutional Effectiveness Council will "sponsor" a project team that will research and make recommendations for onboarding employees at the College. Please review the attached draft charter. Do you have any questions or suggestions for changes/additions? Feel free to add comments directly to the	Adam Karp	30 min.

draft charter, or you can share them at the meeting.		
What feedback does the Council have regarding the Institutional Self Evaluation Report, particularly with regard to Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity? What questions does the Council have about the accreditation process?	Adam Karp and Bill Simpson	30 min.

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person

OTHER INFORMATION: