

# Student Success Council

## Meeting Notes

**NAME OF COUNCIL/TEAM:** Student Success Council

**OBJECTIVE OF MEETING:** Discuss agenda items

**DATE:** 10/19/2021

**TIME:** 1:00pm

**LOCATION/ROOM #:**

<https://lrccd.zoom.us/j/99856110100>

**CALL-IN NUMBER:**+1 669 900

6833

**CALL-IN CODE:** 998 5611 0100

**FACILITATOR(S):** Frank Kobayashi, Sarah Lehmann

**TIMEKEEPER:**

**ASSISTANT:** Beth Madigan

**MEMBERS PRESENT:** Nimo Ali, Sharon Gott, Marianne Harris, Carina Hoffpauir, Allyson Joye, Frank Kobayashi, Jennifer Laflam, Sarah Lehmann, Jessica Nelson, Tera Reynolds, Adam Windham, Raquel Arata, Ruby Dean-Smith, Mikhail Drobot, Beth Madigan

**SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):**

**UPDATES AND BRIEF REPORTS:**

Topic	Person(s) Responsible	Notes
Welcome to new members!	Sarah Lehmann, Frank Kobayashi	Welcome to new members and introductions.

**ACTION ITEMS:**

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Do we need to make any changes to the notes from the previous meeting?	Sarah Lehmann	5	Notes were approved by consensus with no changes.

**DISCUSSION ITEMS:**

Question	Person(s) Responsible	Notes and Next Steps
What is the update on the Accreditation ISER? Adam Karp will share the progress on the ISER. See the attached files for a link to the draft, and please feel free to make comments/suggestions directly in the document. The accreditation team welcomes our comments/feedback on all parts of the document, but if you are short on time, the Student Success Council may be most interested in Standard II, which focuses on instructional programs, library & learning support services, and student support services.	Adam Karp	The Chair gave an overview of the progress of the Accreditation ISER. Feedback was given by Council members which will be integrated into the report.
Who will serve as the next Student Success Council co-chair? Sarah will conclude her term as co-chair at the end of Spring 2022. We will need to recruit a new co-chair to start in Fall 2022! This person could be a faculty member or a classified professional. If anyone is interested in potentially serving in this role, they could come aboard as a "vice chair" in Spring 2022 to learn the role. Sarah will share her experience as co-chair and a list of responsibilities and opportunities that accompany the role. Does anyone have any thoughts, ideas, comments, etc. about how to establish a process for recruiting and training co-chairs?	Frank Kobayashi & Sarah Lehmann	Current Co-Chair's 3 year term will end after next semester. A presentation on succession planning was introduced covering Co-Chair responsibilities, benefits, opportunities and logistical details. A question whether a classified professional could co-chair was raised.

**ITEMS FOR FUTURE CONSIDERATION:**

Topic	Contact Person

