

# Student Success Council

## Meeting Agenda

**NAME OF COUNCIL/TEAM:** Student Success Council

**OBJECTIVE OF MEETING:** Discuss agenda items

<p><b>DATE:</b> 10/05/2021 <b>TIME:</b> 1:00pm</p>	<p><b>LOCATION/ROOM #:</b> <a href="https://lrccd.zoom.us/j/94341903565">https://lrccd.zoom.us/j/94341903565</a> <b>CALL-IN NUMBER:</b>+1 669 900 6833 <b>CALL-IN CODE:</b> 943 4190 3565</p>
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**FACILITATOR(S):** Frank Kobayashi, Sarah Lehmann

**TIMEKEEPER:**

**ASSISTANT:** Beth Madigan

**ATTENDEES:**

**SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):**

**UPDATES AND BRIEF REPORTS**

Topic	Person(s) Responsible	Time Alloted
Welcome & Check in: What is something you like to do to manage stress?	Sarah Lehmann	10 min.
What is the update from the Forms and Process Improvement team?	Sarah Lehmann	10 min.
Funding allocated to support Open Educational Resources at ARC	Sarah Lehmann	10 min.
Vaccination Implementation Update	Frank Kobayashi or Jeff Stephenson	10 min.

**ACTION ITEMS:**

Question	Person(s) Responsible	Time Allotted
Do we need to make any changes to the notes from the previous meeting?	Sarah Lehmann	5 min.
Do we approve the Bias Response Project Team Charter? Background from last meeting's agenda: this semester, the Student Success Council will "sponsor" a project team who will research and make recommendations on how to respond effectively to bias incidents at the College. Please review the attached draft charter. Do you have any questions or suggestions for changes/additions? Feel free to add comments directly to the draft charter, or you can share them at the meeting or email them to Frank or I.		15 min.

**DISCUSSION ITEMS:**

Question	Person(s) Responsible	Time Allotted
		20 min.

**ITEMS FOR FUTURE CONSIDERATION:**

Topic	Contact Person

