

# Executive Leadership Team

## Meeting Notes

<b>NAME OF COUNCIL/TEAM:</b> Executive Leadership Team					
<b>OBJECTIVE OF MEETING:</b> Final Updates of the 2020-21 Academic Year Second Reading on Reports					
<b>DATE:</b> 05/10/2021 <b>TIME:</b> 4:00pm-5:00pm		<b>LOCATION/ROOM #:</b> Zoom: <a href="https://cccconfer.zoom.us/j/95006652433">https://cccconfer.zoom.us/j/95006652433</a> <b>CALL-IN NUMBER:</b> 1 346 248 7799 <b>CALL-IN CODE:</b> 950 0665 2433			
<b>FACILITATOR(S):</b> Melanie Dixon					
<b>TIMEKEEPER:</b>					
<b>ASSISTANT:</b> Sue McCoy					
<b>MEMBERS PRESENT:</b> BonnyJean Bowman, Nick Daily, Melanie Dixon, Amy Gaudard, Adam Karp, Frank Kobayashi, Sarah Lehmann, Janay Lovering, Olga Prizhbilov, Cesar Reyes, Mark Sheppard, Alisa Shubb, Bill Simpson, Tressa Tabares, Scott Crow, Jeff Stephenson, Regena Tiner, Koue Vang,					
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>					
<b>UPDATES AND BRIEF REPORTS:</b>					
Topic	Person(s) Responsible	Notes			
Council / Project Team Highlights from Written Reports	Council Leads / Co-Leads				
Constituency Group Highlights from Written Reports	Constituency Group Leaders	<ul style="list-style-type: none"> <li>- Naomi offered kudos to Mark Sheppard and CAEB Pet Palooza; what a successful event; participants virtually toured the SPCA, met available cats/dogs, and asked questions of volunteers regarding pet care</li> <li>- Olga mentioned this will be her last ELT meeting as Classified Senate President; what an amazing team</li> <li>- Nick commented this will be his last ELT meeting as he's resigning from his position</li> <li>- BonnyJean enjoyed the experience of serving and this will be her last ELT meeting</li> <li>- Janay commented she is proud of the work accomplished</li> <li>- Melanie mentioned that a request process for the Student Design Team will be developed; what an amazing group of students</li> </ul>			
Update on Reopening Plans	Melanie Dixon / Frank Kobayashi	<ul style="list-style-type: none"> <li>- No further updates since last ELT</li> <li>- Looking to identify a building or two to be opened in Fall with critical services; possibly LRC and Student Center</li> <li>- Will have clear signage on campus</li> <li>- Building probably open two evenings a week</li> </ul>			
<b>ACTION ITEMS:</b>					
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps		
Does the ELT support the adoption of the recommendations contained within the Disproportionately Impacted Asian Pacific Islander Project Team Report (2nd Reading)?	Melanie Dixon	0	<ul style="list-style-type: none"> <li>- Acknowledge the work involved in both reports</li> <li>- One small edit made regarding picture placement after the May 3 presentation)</li> <li>- Thumbs up</li> </ul>		
Does the ELT support the adoption of the recommendations contained within the LGBTQIA+ Project Team Report (2nd Reading)?	Melanie Dixon	0	<ul style="list-style-type: none"> <li>- Acknowledge the work involved in both reports</li> <li>- Thumbs up</li> </ul>		
Approval of the May 3, 2021 Notes	Melanie Dixon		Thumbs up		
<b>DISCUSSION ITEMS:</b>					
Question	Person(s) Responsible	Notes and Next Steps			

**ITEMS FOR FUTURE CONSIDERATION:**

<b>Topic</b>	<b>Contact Person</b>

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