Executive Leadership Team

Meeting Notes

NAME OF COUNCIL/TEAM: Executive Leadership Team	
OBJECTIVE OF MEETING: Stuff	
DATE: 04/05/2021 **TIME:** 3:00pm-5:00 pm	**LOCATION/ROOM #:** Zoom: https://cccconfer.zoom.us/j/92686167178 **CALL-IN NUMBER:** 253 215 8782 (US Toll) **CALL-IN CODE:** 926 8616 7178
FACILITATOR(S): Melanie Dixon	
TIMEKEEPER:	
ASSISTANT: Sue McCoy	
MEMBERS PRESENT: Naomi Dasari, Melanie Dixon, Amy Gaudard, Adam Karp, Frank Kobayashi, Sarah Lehmann, Janay Lovering, Olga Prizhbilov, Mark Sheppard, Alisa Shubb, William Simpson, Tressa Tabares, Regena Tiner, Scott Crow, Nick Daily, Susan McCoy, Jeff Stephenson, Koue Vang,	
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):	

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Chairs/Co-chairs sharing highlights from written reports.	Chairs/Co-Chairs	
Constituency group leaders sharing hightlights from written reports	Constituency Group Leaders	Academic Senate - elections in process Classified Senate - nothing to report Associated Student Body - very successful Club Day - planning Virtual Pet Palooza with SPCA - finished revisions to ASB Constitution - Naomi attended the President's Circle Event Management - having a drive-through commencement for Spring semester - 3,787 students are to be invited for commencement (from Spring 2020 and 2021) - date is Wed, May 19 - possibly inviting by areas of interest/majors - employee participation is all voluntary - possibly engaging with Lyft/Uber for students who don't have transportation - safety and health protocols prevent any walking - any value in separating out current grads from last year's grads if registration numbers are overwhelming
Update on Accreditation Standard II - Draft	Adam Karp	Postponed to next meeting

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Approval of 3/17/21 ELT Notes	Melanie Dixon	5	Approved

DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
		Planning College-wide Engagement Series for Fridays (April / May) from 9-10 am Instructional Service Delivery (April presentation) - plan to discuss the impact of the pandemic and considerations moving forward along with future needs - it's an opportunity for faculty to engage and participate and ask questions

Update on Reopening Plans	Melanie Dixon / Frank Kobayashi	Student Services Delivery Model (April presentation) - centralizing Admissions/Records & Financial Aid - provides an opportunity to look at other areas as well - focus on maintaining equity and access while improving efficiency HomeBases (April presentation) - sharing more of what HomeBases are and how folks into it them - came from Guided Pathways work - college is fully committed to HomeBase programs - seems to be some confusion between Achieve and HomeBase and how they work together - possibly looking to integrate Achieve (first-year experience) into HomeBase; all students would then start off in a HomeBase and then have a first-year experience - looking at the experiences of students who have undeclared majors Restructuring (May presentation) - what are the decisions that have been made and those still in process - scheduled for right before the end of the semester so all employees know what to expect when returning in the Fall - focus on work around SEAP (consolidation of SSSP, Basic Skills & Equity plans) - exec team looked at budget line by line and had to deliver some unexpected news (i.e., reassignment time had little to no parity) - met with coordinators and explained the "why" of the changes - looking for sustainability, transparency, and equity focus - also plan to discuss cultural centers that developed as a result of the DI project team reports and recommendations Follow up to presentations will likely be provided in flex and convocation activities Looking to build a model for observation and feedback Want to be transparent about where feedback goes and how it's used Webpage to be developed and updated after each session

ITEMS FOR FUTURE CONSIDERATION:	
Topic	**Contact Person**