Operations Council

Meeting Notes

NAME OF COUNCIL/TEAM: Operations Council	
OBJECTIVE OF MEETING: Review updates on facilities, access, technology, budgets, and safety. Discuss Student Centered Funding Formula and how it will affect ARC. Continue discussion and updates regarding Campus in-person operations reopening planning.	
DATE: 03/23/2021 **TIME:** 1:30pm	**LOCATION/ROOM #:** https://us02web.zoom.us/j/92169020797 **CALL-IN NUMBER:**16699006833 **CALL-IN CODE:** 92169020797#
FACILITATOR(S): Koue Vang, Olga Prizhbilov	
TIMEKEEPER:	
ASSISTANT: Beth Madigan	
MEMBERS PRESENT: Araceli Badilla, Pamela Bimbi, BonnyJean Bowman, Jeff Bucher, Roger Davidson, Keri Jumelet, Adam Karp, Beth Madigan, Michele Nolan, Isolina San Juan, Cheryl Sears, Jan Delapp, Parrish Geary, Olga Prizhbilov, Regena Tiner, Koue Vang,	
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):	

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
What are the safety updates?	Captain Day, Cheryl Sears	Operations Director gave safety update: having one access to campus helps with break ins and homeless. Turkeys are creating a mess on campus. Homeless are gathering down by the creek. Left over food from the food pantry was delivered to them. Issue at Mather with vandalism of a trailer.
What are the facilities and maintenance and access updates?	Cheryl Sears	Operations Director reports that IT is moving along in the STEM building; IT has installed a "high flex" video system in Culinary with 4 cameras so the professor can see what the students are seeing; using nutrition faculty as testers for a pilot system. Questions were answered about mask signage, air purifiers and "difficult to convert" classes.
What are the technology updates?	Jeff Bucher	IT Supervisor indicated that ARC experienced a short power outage, but all is well. Global Protect conversion for VPN is down to a list of employees. A reminder to all that temps are using other employee's workstations on campus to connect, so those stations are being used.
What are the budget updates?	Koue Vang	ARC has new Integrated Planning System software to assist with Annual Unit Planning; however, the Resources to fund the department's plans needs to be linked to the budget and to meet metrics. How do departments increase Full-Time Equivalents (FTE)? The only time ARC receives new FTE is when District allocates it to the colleges. ARC can be proactive by analyzing vacant positions and hiring needs, and transfer FTE between departments based on need. The third way to increase FTE is through grant funding; however, once we hire a permanent employee with categorical funds, we "own" them and must find alternate funding to pay salaries.

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Approve Minutes from 2/23/2021	Koue Vang, Olga Prizhbilov	5	Minutes from 2/23/2021 were approved by consensus with no changes.

DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps

What are the updates/things to know in regard to the Student-Centered Funding Formula and how does it affect ARC?	Adam Karp, Koue Vang	The Operations Council Chair and Interim VPA updated Members on the State's Student Centered Funding Formula. The allocation is no longer based on enrollment, but by a new funding formula: 70% base allocation, 20% supplemental funding (College Promise Grant, Pell Grant recipients), and 10% student success metrics. These new metrics include: 1) number of associates degrees; 2) number of credit certificates; 3) number students transferring to a 4-year college/university; 4) number of former students who are earning a living wage. Currently, all community colleges are still in the "hold harmless" period which ends in 2023-24; funding is still being based on the 2017-18 fiscal year results.
What are the updates and issues to discuss in regard to the Campus Reopening Planning?	Koue Vang	Reopening Updates were covered under other reports at this meeting.

ITEMS FOR FUTURE CONSIDERATION:

Topic	**Contact Person**