

Student Success Council

Meeting Agenda

NAME OF COUNCIL/TEAM: Student Success Council		
OBJECTIVE OF MEETING: TBD		
DATE: 02/16/2021 TIME: 1:00pm	LOCATION/ROOM #: https://cccconfer.zoom.us/j/97368213245 CALL-IN NUMBER: +1 669 900 6833 CALL-IN CODE: 973 6821 3245	
FACILITATOR(S): Frank Kobayashi, Sarah Lehmann		
TIMEKEEPER:		
ASSISTANT: Beth Madigan		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Allotted
Check in: In 1 minute or less: what was the best part of your 4-day weekend?	Frank Kobayashi & Sarah Lehmann	15 min.
Report back from Retaining Employees of Color Resource Panel: See attached link to the executive summary and recommended actions.	Carina Hoffpauir, Sarah Lehmann	10 min.
Accreditation update	Adam Karp	10 min.
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Are there any suggestions for changes to the notes from the previous meeting?	Sarah Lehmann	5 min.
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
A faculty member asked why DSPS doesn't tell faculty which students are DSPS students. Frank and Jeff will give us more information about this issue, and we will discuss it.	Frank Kobayashi, Jeff Stephenson	20 min.
In previous meetings we have discussed the fact that cumbersome forms and procedures can create barriers for students, and there is a need to improve them. Koue Vang will lead a team in doing this work. How can we best structure and support this team?	Frank Kobayashi, Koue Vang	40 min.
Student Communication. With remote learning, students rely heavily on digital communications and the College website to get the information they need. Now that the case management-based student support model recommended by IPASS is in place (Homebases), is it time to revisit the recommendations around improving communication to students? If so, how should we move forward? According to research done by the IPASS team, there may be opportunities	Sarah Lehmann	20 min.

to improve student retention by improving communication.
Please see the attached section of the IPASS report regarding student communications.

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person

OTHER INFORMATION: