

# Student Success Council

## Meeting Agenda

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|---|--|----------------------|
| <b>NAME OF COUNCIL/TEAM:</b> Student Success Council  |  |                      |
| <b>OBJECTIVE OF MEETING:</b> TBD  |  |                      |
| <b>DATE:</b> 02/16/2021<br><b>TIME:</b> 1:00pm  | <b>LOCATION/ROOM #:</b><br><a href="https://cccconfer.zoom.us/j/97368213245">https://cccconfer.zoom.us/j/97368213245</a><br><b>CALL-IN NUMBER:</b> +1 669 900 6833<br><b>CALL-IN CODE:</b> 973 6821 3245 |                      |
| <b>FACILITATOR(S):</b> Frank Kobayashi, Sarah Lehmann   |  |                      |
| <b>TIMEKEEPER:</b>  |  |                      |
| <b>ASSISTANT:</b> Beth Madigan  |  |                      |
| <b>ATTENDEES:</b>   |  |                      |
| <b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>  |  |                      |
|   |  |                      |
| <b>UPDATES AND BRIEF REPORTS</b>  |  |                      |
| <b>Topic</b>  | <b>Person(s) Responsible</b>   | <b>Time Allotted</b> |
| Check in: In 1 minute or less: what was the best part of your 4-day weekend?  | Frank Kobayashi & Sarah Lehmann  | 15 min.              |
| Report back from Retaining Employees of Color Resource Panel: See attached link to the executive summary and recommended actions.   | Carina Hoffpauir, Sarah Lehmann  | 10 min.              |
| Accreditation update  | Adam Karp  | 10 min.              |
| <b>ACTION ITEMS:</b>  |  |                      |
| <b>Question</b>   | <b>Person(s) Responsible</b>   | <b>Time Allotted</b> |
| Are there any suggestions for changes to the notes from the previous meeting?   | Sarah Lehmann  | 5 min.               |
| <b>DISCUSSION ITEMS:</b>  |  |                      |
| <b>Question</b>   | <b>Person(s) Responsible</b>   | <b>Time Allotted</b> |
| A faculty member asked why DSPS doesn't tell faculty which students are DSPS students. Frank and Jeff will give us more information about this issue, and we will discuss it.   | Frank Kobayashi, Jeff Stephenson   | 20 min.              |
| In previous meetings we have discussed the fact that cumbersome forms and procedures can create barriers for students, and there is a need to improve them. Koue Vang will lead a team in doing this work. How can we best structure and support this team? | Frank Kobayashi, Koue Vang   | 40 min.              |
| Student Communication. With remote learning, students rely heavily on digital communications and the College website to   |  |                      |

get the information they need. Now that the case management-based student support model recommended by IPASS is in place (Homebases), is it time to revisit the recommendations around improving communication to students? If so, how should we move forward? According to research done by the IPASS team, there may be opportunities to improve student retention by improving communication. Please see the attached section of the IPASS report regarding student communications.

Sarah Lehmann

20 min.

**ITEMS FOR FUTURE CONSIDERATION:**

| Topic | Contact Person |
|-------|----------------|
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|       |                |

**OTHER INFORMATION:**