

Institutional Effectiveness Council

Meeting Notes

| NAME OF COUNCIL/TEAM: Institutional Effectiveness Council | | | |
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| OBJECTIVE OF MEETING: Provide updates and discussion on planning, professional development, governance, survey research, and accreditation. Take action on adoption of Program Reviews submitted. | | | |
| DATE: 11/16/2020 TIME: 3:00pm | | | LOCATION/ROOM #: https://cccccconfer.zoom.us/j/96680511139? pwd=VDV3VVJkN2wxR0dSMnR5TEVxMjV5UT09 CALL-IN NUMBER: CALL-IN CODE: |
| FACILITATOR(S): Adam Karp and Bill Simpson | | | |
| TIMEKEEPER: | | | |
| ASSISTANT: Mary Goodall | | | |
| MEMBERS PRESENT: Ryan Bonomo, Roger Davidson, Adam Karp, Yujiro Shimizu, William Simpson, Beth Talbott, Corinne Arrieta, Nick Daily, Parrish Geary, Mary Goodall, Jennifer Laflam, Kay Lo, Janay Lovering, Rina Roy, Koue Vang, | | | |
| SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING): | | | |
| UPDATES AND BRIEF REPORTS: | | | |
| Topic | Person(s) Responsible | Notes | |
| Annual Unit Planning Due November 25, 2020 | Adam Karp | <ul style="list-style-type: none"> -Reminder email was sent to Authors. -Also send to Supervisor/Deans list. -Reminders will go out to Reviewers soon. | |
| Spring 2021 Actionable Equity Series | Jen Laflam | <ul style="list-style-type: none"> -This is a new series by Professional Development and the Equity Office. -Four 2-hour sessions. -Faculty focused. *some potential classified use (please see form). | |
| ARC Governance Process -- Requests for Support from Other Colleges | Adam Karp | <ul style="list-style-type: none"> -Requests to share our governance model has come in from our sister colleges and some colleges outside of LRCCD. | |
| Institutional Campus Climate Survey - 2nd Report | Chris Olson | <ul style="list-style-type: none"> -A few updates have been made since the agenda draft. -Will be in upcoming Beaver Bites. -Can be found on the Research Webpage. | |
| Accreditation Institutional Self Evaluation Report Project Team Update | Adam Karp and Bill Simpson | <ul style="list-style-type: none"> -The DO section will be done primarily over the break. Will be to us in February. This could alter some parts of our initial timeline. -VPA noted that some sections for financial needs were done early. -Quality focus essay notes from other institutions that have completed accrediting process: This section is "paragraph based" and "not weighted". Our mentor can help with some of the wording. -We are currently on track. -Reminder that there will be no live web page links. PDF these sections, highlight where needed, upload to evidence section. | |
| ACTION ITEMS: | | | |
| Question | Person(s) Responsible | Notes and Decision(s) | Next Steps |
| Per the Integrated Planning Guide (p. 20), does the Council support accepting the submitted 2019-2020 cohort Program Review reports for the following programs? - ASL & Deaf Culture - ASL-English Interpreting - Counseling - Design Technology - Dusty Baker Center - Foreign Languages - Funeral Services - Gerontology - Learning Resource Center - Library - Transfer Center | Adam Karp | 0 | The council supported the Program Review reports submitted. |
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DISCUSSION ITEMS:

| Question | Person(s) Responsible | Notes and Next Steps |
|--|----------------------------|---|
| How do the ARC Decision Making Handbook and the ARC Governance and Organizational Guide support the work of the College? | Adam Karp | -Although we looked over the older model, there was little that was used there that would need to be added to the Governance and Organizational Guide. |
| What are the findings of the Spring 2020 Student Experience Survey DI Project Teams - Exploratory Analyses Part 1? | Yuj Shimizu | Analysis includes correlations between student perceptions of belonging/inclusion with achievement (course success, drop rate, persistence) |
| Does the Council have suggestions for updating the Institutional Effectiveness Council Charter membership perspectives? | Adam Karp | Clarification provided that the Dean of Equity and Inclusion is a member of the Council; discussion included importance of ensuring that the roles of the members are consistent with the Council charter |
| Does the Council have suggestions for future agenda items? | Adam Karp and Bill Simpson | Council members were invited to bring forward agenda items for future meetings. |

ITEMS FOR FUTURE CONSIDERATION:

| Topic | Contact Person |
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2026 - American River College Shared Governance