Institutional Effectiveness Council

Meeting Notes

NAME OF COUNCIL/TEAM: Institutional Effectiveness Council	
OBJECTIVE OF MEETING: Discussion around Equitable Decision Making; Professional Development around Equity Data and Equitable Practitionership; Religious Inclusion	
DATE: 10/19/2020 **TIME:** 3:00pm	**LOCATION/ROOM #:** https://cccconfer.zoom.us/j/96680511139? pwd=VDV3WVJkN2wxR0dSMnR5TEVxMjV5UT09 **CALL-IN NUMBER:** **CALL-IN CODE:**
FACILITATOR(S): Adam Karp and Bill Simpson	
TIMEKEEPER:	
ASSISTANT: Mary Goodall	
MEMBERS PRESENT: Ryan Bonomo, Roger Davidson, Adam Karp, Yujiro Shimizu, William Simpson, Beth Talbott, Nick Daily, Parrish Geary, Mary Goodall, Jennifer Laflam, Kay Lo, Janay Lovering, Rina Roy, Mark Sheppard, Koue Vang,	
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):	

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Council Members Check-in	Adam Karp	Check in prompts: -What have you learned about yourself/your job now that you're on Zoom all of the time? -What has Zoom taught you?
Accreditation Evidence and Analysis	Adam Karp and Bill Simpson	-The 2nd due date for evidence gathering is coming up this week. -Standard 3 challenges in the VPA's working with District Office. -Finding out what is needed for the Quality Focus Essay.
2019-2020 Cohort Program Review Presentations: October 21 and 28	Janay Lovering	Questions that came up in our discussion: -What will the Programs be presenting? -How have we let them know what to do?
What is the status of reporting on the results of the 2019-2020 Institutional Campus Climate Survey and the DI project teams survey?	Adam Karp	-The first report has been published and can be visited on the Research page. -The second report is not yet published because of the need to focus on: -Institutional Equity Plan -DI Teams -Professional Development Plan -Strategic Plan Having the first done with out integrating the needs listed for the second at least gives us a baseline to look at ways we've improved.

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
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DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
What are implications for modifying the timeline for Annual Unit Planning?	Adam Karp	-There was agreement with changing the timeline to Fall. -There is a better chance to provide guidance/skills/training during the time leading up to finishing the plan.

How has feedback informed the development of ARC's Equitable Decision Making Tool? How might this instrument/framework be used for promoting equitable decision-making?	Nick Daily	-There is now a 2.0 version (which is simpler, but cuts some corners to get there). A-Advance R-Revisit C-Communicate I-Include Further questions: -What does the Equity data mean? -Are we providing what is needed for the user to make it meaningful? -Are we providing what is needed for the user to make sense of it?
In what ways can the College support our work with understanding and making meaning out of institutional equity data and also with developing equitable practitionership for employees of the College?	Adam Karp and Nick Daily	-Use Equity language. -Make it meaningful.
How can the College support the work of inclusion regarding religion/world view?	Nick Daily	-A small group will be made to assist in some institutional best practices for inclusion. -Unwrap the questions of why we need to be inclusive with religions?

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person

OTHER INFORMATION: Upcoming Presidential forums (impression groups) for all constituency groups will occur on Friday, October 30th, 2020.