Executive Leadership Team

Meeting Agenda

NAME OF COUNCIL/TEAM: Executive Leadership Team	
OBJECTIVE OF MEETING: Welcome new ELT members and provide brief orientation to ELT; Consider adoption of various project team charters and reports; Review the governance calendar for 2020-21; and discuss the progress made in implementing our DI project team recommendations as well as discuss possible scaled implementation of one or more key strategies associated with our Districtwide success targets for AA/Black, Latinx, and Native American student groups.	
DATE: 09/14/2020 **TIME:** 3:00pm-5:00 pm	**LOCATION/ROOM #:** Zoom: https://cccconfer.zoom.us/j/92430352656 **CALL-IN NUMBER:**1 253 215 8782 **CALL-IN CODE:** 924 3035 2656#
FACILITATOR(S): Thomas Greene	
TIMEKEEPER:	
ASSISTANT: Sue McCoy	
ATTENDEES:	
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):	

UPDATES AND BRIEF REPORTS

Topic	Person(s) Responsible	Time Alloted
Council Chairs and/or Co-Chairs will provide an update on the work of their Councils, including efforts of their respective project Teams.	Council Chairs / Co-Chairs	15 min.
Constituency group representatives from the ASB, Classified Senate, Academic Senate and Management will provide brief updates on their current efforts.	Constituency Group Leaders	15 min.
The ELT will review and provide feedback on the planned governance calendar for the 2020-21 academic year (attachment).	Adam Karp	5 min.

ACTION ITEMS:

Question	Person(s) Responsible	Time Allotted
Approval of May 20, 2020 Meeting Notes	Thomas Greene	5 min.
Does the ELT authorize the work of the LGBTQIA+ Project Team as described within the proposed Project Team Charter?	Frank Kobayashi and Pam Chao	10 min.
Does the ELT authorize the work of the AAPI Project Team as described within the proposed Project Team Charter?	Frank Kobayashi and Pam Chao	10 min.
Does the ELT support the adoption of the recommendations contained within the Strategic Enrollment Management Plan as developed by the SEM Project Team? (Second Reading)	Frank Kobayashi and Pam Chao	5 min.
Does the ELT support the adoption of the Accreditation Project Team Charter?	Adam Karp	5 min.

DISCUSSION ITEMS:

Question	Person(s) Responsible	Time Allotted
What are the opportunities and obstacles associated with an institution-wide adoption of the ARC Equitable Decision-making Tool (aka, ARC Budget Operationalization Principles), and what would be required in order to facilitate a scaled adoption over the fall term? (Attachment)	Thomas Greene and Others	25 min.
What progress has the college made in the implementation of the adopted recommendations contained within the Institutional Equity and DI Project Team Plans since adoption in May 2020? How are these aligned with the active and/or proposed strategies associated with the two district wide "targets" of closing the opportunity gap in course success/achieve a 73% course success rate; and the gap associated with throughput in transfer-level Math and English 300? How do we approach the scaled adoption of those specific strategies/actions that hold the greatest opportunity for broad, positive impact on these targets/goals?	Thomas Greene and Others	25 min.

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person
Presentation on progress achieved in the implementation of previously adopted project team recommendations.	Adam Karp
Presentation on findings from comprehensive 2019 Campus Climate Survey Report	Adam Karp

OTHER INFORMATION: