

# Student Success Council

## Meeting Notes

NAME OF COUNCIL/TEAM: Student Success Council			
OBJECTIVE OF MEETING: Welcome our new president, Melanie Dixon! Discuss equity data trainings, update about test security.			
DATE: 12/01/2020 TIME: 1:00pm		LOCATION/ROOM #: Zoom CALL-IN NUMBER:https://cccconfer.zoom.us/j/99467251793 CALL-IN CODE:	
FACILITATOR(S): Frank Kobayashi, Sarah Lehmann			
TIMEKEEPER:			
ASSISTANT: Beth Madigan			
MEMBERS PRESENT: Roderic Agbunag, Nimo Ali, Sharon Gott, Carina Hoffpauir, Adam Karp, Frank Kobayashi, Sarah Lehmann, Adam Windham, Afsaneh Aflaki, Susan Andre, Raquel Arata, Pamela Chao, Arthur Jenkins, Jennifer Laflam, Beth Madigan, Jeff Stephenson, Neue Leung			
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):			
UPDATES AND BRIEF REPORTS:			
Topic	Person(s) Responsible	Notes	
Welcome to our new College President, Melanie Dixon!	Frank Kobayashi & Sarah Lehmann	Welcome	
Approve notes from last meeting	Sarah Lehmann	Approved with no changes by consensus.	
Check in: What is one thing you'd like our new College president, Melanie Dixon, to know about your area or about the College in general?	Sarah Lehmann & Frank Kobayashi	Introductions of Council Members to incoming president Melanie Dixon.	
What follow-up has emerged from the Council's recent discussion of test security?	Frank Kobayashi	Test security appears to be a significant concern across departments including all Science classes, Computer Information Science (CIS), English as a Second Language (ESL), Foreign Languages as well as Math. To assist individual departments address online cheating in all forms, a Resource Primer with a section on discipline guidelines is suggested. The Academic Senate is drafting a resolution on this topic outlining their expectations.	
ACTION ITEMS:			
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
		0	
DISCUSSION ITEMS:			
Question	Person(s) Responsible	Notes and Next Steps	
Equity data trainings presentation	Jen Laflam	Guests from the Professional Development Team gave a presentation to the Council on a new series of equity training called Actionable Equity Series, its target audience, and timelines. The first series is for faculty, and a classified series will follow. The faculty series is comprised of four 2- hour sessions. The goal is to apply an equity framework and lens to leadership work: 1) Session I: actionable equity framework and basic knowledge; 2) anti-racism work; 3) data and culture; and 4) Student Ready Action! and disproportionately impacted student populations and transformation. This 4-part series highlights the use of data in accessing student success in the classroom. The data being utilized includes both independent variables which are race/ethnicity and dependent variables which are	

		student grades.
ITEMS FOR FUTURE CONSIDERATION:		
Topic	Contact Person	