Executive Leadership Team

Meeting Agenda

NAME OF COUNCIL/TEAM: Executive Leadership Team	
OBJECTIVE OF MEETING: The ELT will consider adoption of the DI Project Team Reports/Recommendations; Discuss the draft framework for equitizing decision making during the current budget crisis; review draft community standards for administrator/supervisor email distribution utilization.	
DATE: 05/20/2020 **TIME:** 3:00pm-5:00pm	**LOCATION/ROOM #:** Zoom **CALL-IN NUMBER:**1 669 900 6833 **CALL-IN CODE:** 941 4292 6321#
FACILITATOR(S): Thomas Greene	
TIMEKEEPER:	
ASSISTANT: Sue McCoy	
ATTENDEES:	
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):	

UPDATES AND BRIEF REPORTS

Topic	Person(s) Responsible	Time Alloted
Council Chairs and/or Co-Chairs will provide an update on the work of their Councils, including efforts of their respective project Teams.	Council Chairs / Co-Chairs	15 min.
Constituency group representatives from the ASB, Classified Senate, Management and Academic Senate will provide brief updates on their current efforts.	Constituency group representatives from the ASB, Classified Senate, Management and Academic Senate will provide brief updates on their current efforts.	15 min.
The annual ACCJC report has been submitted per normal processes and timelines. A copy is provided to this agenda in support of a brief discussion.	Adam Karp	5 min.
Draft community standards for the Administrator/Supervisor email distribution list will be presented as one example for establishing email distribution usage guidelines.	Scott Crow	10 min.

ACTION ITEMS:

Question	Person(s) Responsible	Time Allotted
Approval of May 11, 2020 Meeting Notes	Thomas Greene	
Does the ELT support the adoption of the recommendations contained within the Disproportionately Impact Project Team reports (2nd Reading)?	All	20 min.
Does the ELT support the attached recommendation in support for establishing an advisory committee for the Location Safety Committee?	Thomas Greene	5 min.
Does the ELT support the attached recommendation in support for establishing an Equity Advisory Committee?	Nick Daily / Thomas Greene	5 min.

What is the purpose and key deliverables associated with the Project Initiation request from the SSC as it pertains to the API and LGBQTI+ Disproportionate Impact?	Frank Kobayashi and Pam Chao	20 min.
DISCUSSION ITEMS:		
Question	**Person(s) Responsible**	**Time Allotted**
What are the general principles that we will be using to achieve our budget reduction targets? How do these same principles apply to how we continue to redesign the college in light of COVID-19? What will be our approach to operationalizing these principles?	Nick Daily	20 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic		**Contact Person**
OTHER INFORMATION:		