

# Professional Development and Training (2019-2020)

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Professional Development and Training (2019-2020)		
<b>OBJECTIVE OF MEETING:</b> Review the draft deliverables of the Professional Development & Training Plan		
<b>DATE:</b> 04/17/2020 <b>TIME:</b> 1:30pm		<b>LOCATION/ROOM #:</b> <a href="https://cccconfer.zoom.us/j/262836551">https://cccconfer.zoom.us/j/262836551</a> <b>CALL-IN NUMBER:</b> 1 669 900 6833 <b>CALL-IN CODE:</b> 262 836 551
<b>FACILITATOR(S):</b> Alisa Shubb, Olga Prizhbilov		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Olga Prizhbilov		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
Topic	Person(s) Responsible	Time Alloted
Report back from feedback sessions	All	10 min.
Report feedback from 1st readings at Academic Senate, Institutional Effectiveness Council, etc.	Alisa Shubb & Others	10 min.
<b>ACTION ITEMS:</b>		
Question	Person(s) Responsible	Time Allotted
Review dates for future meetings	Alisa Shubb/Olga Prizhbilov	5 min.
<b>DISCUSSION ITEMS:</b>		
Question	Person(s) Responsible	Time Allotted
Continue reviewing draft in light of feedback received.	Alisa Shubb	20 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
Topic		
<b>OTHER INFORMATION:</b>		