

# Institutional Effectiveness Council

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Institutional Effectiveness Council		
<b>OBJECTIVE OF MEETING:</b> Provide updates regarding project teams, integrated planning; Discuss accreditation project team charter		
<b>DATE:</b> 02/10/2020 <b>TIME:</b> 3:00pm	<b>LOCATION/ROOM #:</b> Student Center Board Room <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Adam Karp and Bill Simpson		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Mary Goodall		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Welcome	Adam Karp	5 min.
Check-In: What are you working on presently to (1) develop yourself professionally and (2) take care of yourself personally?	All	20 min.
Governance project team schedule of deliverables for spring 2020 and schedule of governance meetings for spring 2020 and fall 2020	Adam Karp	5 min.
HomeBase Steering Group update	Frank Kobayashi	10 min.
What updates have been made to the Integrated Planning Portal?	Yuj Shimizu and Chris Olson	15 min.
Program Review update	Janay Lovering	5 min.
<b>ACTION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
<b>DISCUSSION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
What is the status of the Institutional Campus Climate Survey and how will results from the survey be shared?	Adam Karp	10 min.
How is the Professional Development & Training project team collecting input on the proposed competencies? <a href="https://americanrivercollege.ideascale.com/">https://americanrivercollege.ideascale.com/</a> - Equity-Minded Service - Effective Communication - Organizational Adeptness - Technological Proficiency - Leadership Development - Collaborative Innovation - Data Literacy	PD team members	15 min.
What input does the Council have on the Institutional Self Evaluation Project team charter?	Adam Karp and Bill Simpson	30 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		

Topic	Contact Person
Project team charters for 2020-2021	Adam Karp
Tracking project team implementation	Adam Karp
OTHER INFORMATION:	