

Institutional Effectiveness Council

Meeting Agenda

NAME OF COUNCIL/TEAM: Institutional Effectiveness Council		
OBJECTIVE OF MEETING: Provide updates regarding project teams, integrated planning; Discuss accreditation project team charter		
DATE: 02/10/2020 TIME: 3:00pm	LOCATION/ROOM #: Student Center Board Room CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Adam Karp and Bill Simpson		
TIMEKEEPER:		
ASSISTANT: Mary Goodall		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Allotted
Welcome	Adam Karp	5 min.
Check-In: What are you working on presently to (1) develop yourself professionally and (2) take care of yourself personally?	All	20 min.
Governance project team schedule of deliverables for spring 2020 and schedule of governance meetings for spring 2020 and fall 2020	Adam Karp	5 min.
HomeBase Steering Group update	Frank Kobayashi	10 min.
What updates have been made to the Integrated Planning Portal?	Yuj Shimizu and Chris Olson	15 min.
Program Review update	Janay Lovering	5 min.
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
What is the status of the Institutional Campus Climate Survey and how will results from the survey be shared?	Adam Karp	10 min.
How is the Professional Development & Training project team collecting input on the proposed competencies? https://americanrivercollege.ideascale.com/ - Equity-Minded Service - Effective Communication - Organizational Adeptness - Technological Proficiency - Leadership Development - Collaborative	PD team members	15 min.

Innovation - Data Literacy		
What input does the Council have on the Institutional Self Evaluation Project team charter?	Adam Karp and Bill Simpson	30 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic		Contact Person
Project team charters for 2020-2021		Adam Karp
Tracking project team implementation		Adam Karp
OTHER INFORMATION:		