

# Professional Development and Training (2019-2020)

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Professional Development and Training (2019-2020)		
<b>OBJECTIVE OF MEETING:</b> Feedback on draft deliverables		
<b>DATE:</b> 02/07/2020 <b>TIME:</b> 1:30pm	<b>LOCATION/ROOM #:</b> Student Center Board Room <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Alisa Shubb & Olga Prizhbilov		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b>		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Feedback from convocation & IdeaScale	Alisa	5 min.
Feedback from leads meeting with College President and VPI	Jen, Pam, Corinne	10 min.
<b>ACTION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
<b>DISCUSSION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Review of draft (v.4a): 1) does the overall content reflect the intention & direction of the team? 2) are there suggestions for additions, deletions, corrections? 3) are there places where the language should be stronger/more specific? 3) what content/direction should be included in a recommendations section?	Alisa	45 min.
To what degree should the PD Plan address funding issues and in what way should these be addressed?	Alisa	20 min.
What additional feedback does the team need in order to finalize the competencies, how can we gather that feedback, in what ways will feedback be utilized?	Alisa	20 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
<b>Topic</b>	<b>Contact Person</b>	

OTHER INFORMATION:	
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