

Institutional Effectiveness Council

Meeting Notes

NAME OF COUNCIL/TEAM: Institutional Effectiveness Council

OBJECTIVE OF MEETING: Provide an update on the work of Homebase Pathways Communities; update regarding the accreditation process; update regarding the institutional campus climate study

DATE: 12/16/2019
TIME: 3:00pm

LOCATION/ROOM #: Student Center Board Room
CALL-IN NUMBER:
CALL-IN CODE:

FACILITATOR(S): Adam Karp and Bill Simpson

TIMEKEEPER:

ASSISTANT: Joelle Gibson-Wittrup

MEMBERS PRESENT: Roger Davidson, Adam Karp, Ankit Kaushal, Hironobu Kobayashi, Kevin Porter, Yujiro Shimizu, Corinne Arrieta Katzorke, Naomi Dasari, Parrish Geary, Joelle Gibson-Wittrup, Jennifer Laflam, Kay Lo, Rina Roy

SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Homebase Pathways Communities	Adam Karp	<p>-Presentation will be given to SCC and OC tomorrow and was shared with the senates last week. -Homebase pathways communities: based on recommendations from the strategic plan and IPaSS, putting our words to action.</p> <p>-Achieve: newly entered students aligned by the 8 areas of interest. Similar majors, sense of community, and help transition to college.</p> <p>-HPC will begin next fall for all students. They are aligned to areas of interest, around redesign work. Clarify the path and get on the path. Handing off from Achieve to the HPC. Students chose the word homebase. Transfer and returning students will be in HPC right away.</p> <p>These communities can facilitate relationships, which takes time. Building that shared space across the campus. Focused information on programs of study. 6 spaces for the 8 interests. Close proximity to where the students and faculty are. Each homebase will be supported by staff, counseling, peer mentors. Pathway specific counseling, and workshops. Self-registration and paying fees in the homebase, enhanced referrals. Connecting the student to experts etc. Looking at work that is already been done, able to coordinate across the pathway. -Market to the campus in summer 2020; functioning in Aug.</p> <p>Need IEC to help evaluate the process.</p> <p>-FAQ document attached for reference.</p>
Accreditation Project Team Initiation	Adam Karp and Bill Simpson	<p>Draft timeline discussed at DACC. President initiated the project team request, sponsored by ELT and begins S2020. Deliverable is the ISER (Institutional Self-Evaluation Report).</p> <p>-Members will participate in District training March 17. Site visit is scheduled F22 ISER draft to be completed by S21. -Representative from ARC team encouraged to be on an accreditation visiting team with new criteria.</p>
Institutional Campus Climate Survey for Employees	Adam Karp	<p>Survey link was emailed to all employees Dec 13th; follow up message sent Dec 16th.</p> <p>-Suggestion of having the academic and classified senates send an encouragement to complete the survey.</p>
Annual Unit Planning Update	Yuj Shimizu	<p>-Updates to the integrated planning portal. Will pre-populate information if selected ongoing/in-progress</p> <p>-Updates to standard data sets for instructional units. SLO data will be part of the standard data set (no longer separate).</p> <p>-Disproportionate impact data available at the course level (Math 100 etc.).</p> <p>-Recent request to integrate faculty hiring requests. Discussion in progress.</p> <p>-Student services: no standard data yet but working with SSOs; integrated next year as well.</p> <p>-CTL requests to view PD request within the AUP system.</p> <p>-Ability to review AUP from last year within the system is in progress.</p>

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
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DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
What feedback does the council have on the planning, implementation, and evaluation of Homebase Pathway Communities?	Adam Karp	<ul style="list-style-type: none"> -Discussed Homebase personnel working at the outreach centers. -Discussion regarding how to address historically marginalized populations when this is for all students, especially if referencing Strategic Goal(s). Foundational equity concepts in all Homebases. Culturally responsive training for staff; environment is important as well. Communicate goals to staff (such as increasing women in STEM etc.). -Students need to pick a Homebase but can have an undecided major within that Homebase. Meeting students where they are. -Outcomes, expectations for this program; tracking students -Discussion regarding any available research on effectiveness of similar programs. -Conversation regarding the wisdom in rolling out the program all at once; harder to track effectiveness. -Discussion regarding Homebase hours of operation. -May be harder to direct students to locations that are not within sight of counseling, etc. -Interest was expressed that Homebase features be rotated to centers (i.e. Natomas) regularly to connect with students close to where they are taking classes there as well

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person