

Disproportionate Impact (2019-2020)

Meeting Agenda

NAME OF COUNCIL/TEAM: Disproportionate Impact (2019-2020)		
OBJECTIVE OF MEETING: Review of Charter and Timelines		
DATE: 09/03/2019 TIME: 1:00pm	LOCATION/ROOM #: Admin Conference room CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Derrick Booth		
TIMEKEEPER:		
ASSISTANT: Derrick Booth		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Allotted
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
What are the goals of the project and are they achievable? How do we go about it?	Derrick Booth	35 min.
What are the goals of the deliverables and are they achievable?	Derrick Booth	20 min.
Can we meet the timelines?	Derrick Booth	20 min.
What processes shall we use and might the final report look like?	Derrick Booth	15 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic	Contact Person	
OTHER INFORMATION:		