

# Sustainability Improvement (2019-2020)

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Sustainability Improvement (2019-2020)		
<b>OBJECTIVE OF MEETING:</b> Discuss recent updates to Sustainability Working Document and future planning for upcoming events and meetings.		
<b>DATE:</b> 11/19/2019 <b>TIME:</b> 9:00am	<b>LOCATION/ROOM #:</b> Student Center, Community Room 1 <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Cheryl Sears & Narine Madramootoo		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Annaliese Pennell		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
Topic	Person(s) Responsible	Time Alloted
<b>ACTION ITEMS:</b>		
Question	Person(s) Responsible	Time Allotted
<b>DISCUSSION ITEMS:</b>		
Question	Person(s) Responsible	Time Allotted
Timeline Reminder	Cheryl Sears	5 min.
Sustainability Working Document Updates	All	30 min.
Initiate Planning for Earth Day	All	20 min.
AASHE Conference & Expo	Tommie Hall & Narine	15 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
Topic	Contact Person	
<b>OTHER INFORMATION:</b>		