

Professional Development and Training (2019-2020)

Meeting Agenda

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| NAME OF COUNCIL/TEAM: Professional Development and Training (2019-2020) | | |
| OBJECTIVE OF MEETING: Continue progress on draft document/review competencies | | |
| DATE: 11/22/2019 TIME: 1:30am | LOCATION/ROOM #: Student Center Board Room CALL-IN NUMBER: CALL-IN CODE: | |
| FACILITATOR(S): Alisa Shubb & Olga Prizhbilov | | |
| TIMEKEEPER: | | |
| ASSISTANT: Beth Hartline | | |
| ATTENDEES: | | |
| SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING): | | |
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| UPDATES AND BRIEF REPORTS | | |
| Topic | Person(s) Responsible | Time Allotted |
| Review notes from last meeting | Olga | 10 min. |
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| ACTION ITEMS: | | |
| Question | Person(s) Responsible | Time Allotted |
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| DISCUSSION ITEMS: | | |
| Question | Person(s) Responsible | Time Allotted |
| Reviewing the "Suggested Classified Employee Competencies" document, what additions or changes can be made to make certain faculty-specific job-related duties are included in the following areas: 1) Equity-minded service 2) Effective Communication 3) Technology Proficiency 4) Organizational Adeptness 5) Leadership Development | Alisa | 45 min. |
| Reviewing the "Existing Strengths" shared document, how do we incorporate these strengths into our plan? https://docs.google.com/document/d/1fpFApFD6icbIW4wChYsSH-VmVX_e_nnqsML7MfIStyQ/edit | | 30 min. |
| Reviewing the "Essential Conditions for PD" document, what additions or changes should be made? | Alisa | 30 min. |
| ITEMS FOR FUTURE CONSIDERATION: | | |
| Topic | | Contact Person |
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| OTHER INFORMATION: | | |

