

Professional Development and Training (2019-2020)

Meeting Agenda

NAME OF COUNCIL/TEAM: Professional Development and Training (2019-2020)		
OBJECTIVE OF MEETING: Review & revise draft documents		
DATE: 11/15/2019 TIME: 1:30am	LOCATION/ROOM #: Student Center Board Room CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Alisa Shubb & Olga Prizhbilov		
TIMEKEEPER:		
ASSISTANT: Beth Hartline		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Allotted
PD meetings with Thomas Greene - report back	Alisa, Olga, Pam, Corrine, Jen	10 min.
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Which draft structure best suits our needs? 1) Version 3a - utilizing a thematic approach directly tied to elements of the Institutional Equity Plan 2) Version 3b - utilizing a simplified approach organized by competencies (to be determined)	Alisa	10 min.
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Is there any additional feedback or input for earlier work? a) barriers to participation b) philosophy of professional development	Alisa	5 min.
Review Essential Conditions: what feedback, input, or clarifications do we have for the following areas ? a) ample staffing b) thoughtful input c) appropriate space d) sufficient time e) supportive management culture	Alisa	15 min.
Considering the idea of individual PD plans: -are these an essential condition? -how can we clarify this idea? -how might individual PD plans be realized in our current system?	Alisa	15 min.
Review Suggested Classified Employee Competencies and consider the following: - would these competencies comprehensively address classified professional development		

<p>needs? - could these competencies also be used to accurately describe faculty and management professional development needs / if not, what additional competencies would need to be added? - how well do these competencies address PD needs described in the Institutional Equity Plan? - how well does the language/title of each of these competencies resonate?</p>	<p>Alisa</p>	<p>30 min.</p>

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person
<p>How might we test the comprehensiveness of the PD competencies and how well they resonate with all ARC educator employees?</p>	
<p>How can new employee training ensure that incoming hired are prepared for their individual job function AND to support ARC goals and participation in the college environment?</p>	

OTHER INFORMATION: