

# Institutional Effectiveness Council

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Institutional Effectiveness Council		
<b>OBJECTIVE OF MEETING:</b> Provide updates regarding the institutional campus climate study and the professional development project team; Discuss preparation for the upcoming accreditation process and discuss the institutional data use statement		
<b>DATE:</b> 11/18/2019 <b>TIME:</b> 3:00pm	<b>LOCATION/ROOM #:</b> Student Center Board Room <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Adam Karp and Bill Simpson		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Joelle Gibson-Wittrup		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Time Alloted</b>
Institutional campus climate study update - process - student survey - employee survey	Adam Karp	15 min.
What is the status of the Professional Development project team?	PD team members	5 min.
What is the status of Program Review and Annual Unit Planning?	Janay Lovering	5 min.
2018-2019 SEA Annual Report process	Adam Karp	5 min.
<b>ACTION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
<b>DISCUSSION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
How will the college prepare for the upcoming accreditation peer-review process including the institutional self-evaluation report?	Adam Karp and Bill Simpson	30 min.
What feedback does the council have on the institutional research data use statement?	Adam Karp	15 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
<b>Topic</b>	<b>Contact Person</b>	

