

Professional Development and Training (2019-2020)

Meeting Agenda

NAME OF COUNCIL/TEAM: Professional Development and Training (2019-2020)		
OBJECTIVE OF MEETING: Consider format & structure of Professional Development Plan		
DATE: 09/27/2019 TIME: 1:30am	LOCATION/ROOM #: Student Center Board Room CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Alisa Shubb & Olga Prizhbilov		
TIMEKEEPER:		
ASSISTANT: Beth Hartline		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
See Shared Google Drive for sample plans to stimulate discussion https://drive.google.com/drive/folders/1r2CZVw52Z32ajO29FKobsISCCtBWiYkT		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Alloted
Welcome and orient new members	All	5 min.
Status of DI Project Teams	Alisa	5 min.
Status of project Charter/Membership upon review at Institutional Effectiveness Council	Corinne & Jen	5 min.
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Does the Professional Development Definition & Principles v2 document capture a useful and complete starting point for understanding professional development? Does Barriers to Professional Development Participation v2 document adequately summarize perceived barriers to participation?	Alisa	10 min.
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
What overarching principles should guide professional development & training at ARC?	All	30 min.
How should the Professional Development Plan be structured? - what topics should be in the table of contents? -how can the plan address both long term and short term goals? -how can the plan structure reflect all stakeholder group perspectives (eg all employees) -how should we frame PD concepts (goals, actions, focus areas, competencies, etc)?	All	30 min.

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person
What are the strengths of existing professional development efforts at ARC?	

OTHER INFORMATION: