

Professional Development and Training (2019-2020)

Meeting Agenda

NAME OF COUNCIL/TEAM: Professional Development and Training (2019-2020)

OBJECTIVE OF MEETING: Consider format & structure of Professional Development Plan

DATE: 09/27/2019

TIME: 1:30am

LOCATION/ROOM #: Student Center Board Room

CALL-IN NUMBER:

CALL-IN CODE:

FACILITATOR(S): Alisa Shubb & Olga Prizhbilov

TIMEKEEPER:

ASSISTANT: Beth Hartline

ATTENDEES:

SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):

See Shared Google Drive for sample plans to stimulate discussion

<https://drive.google.com/drive/folders/1r2CZVw52Z32ajO29FKobsISCCtBWiykT>

UPDATES AND BRIEF REPORTS

Topic	Person(s) Responsible	Time Allotted
Welcome and orient new members	All	5 min.
Status of DI Project Teams	Alisa	5 min.
Status of project Charter/Membership upon review at Institutional Effectiveness Council	Corinne & Jen	5 min.

ACTION ITEMS:

Question	Person(s) Responsible	Time Allotted
Does the Professional Development Definition & Principles v2 document capture a useful and complete starting point for understanding professional development? Does Barriers to Professional Development Participation v2 document adequately summarize perceived barriers to participation?	Alisa	10 min.

DISCUSSION ITEMS:

Question	Person(s) Responsible	Time Allotted
What overarching principles should guide professional development & training at ARC?	All	30 min.
How should the Professional Development Plan be structured? - what topics should be in the table of contents? -how can the plan address both long term and short term goals? -how can the plan structure reflect all stakeholder group perspectives (eg all employees) -how should we frame PD concepts (goals, actions, focus areas, competencies, etc)?	All	30 min.

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person
What are the strengths of existing professional development efforts at ARC?	

