

# Professional Development and Training (2019-2020)

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Professional Development and Training (2019-2020)		
<b>OBJECTIVE OF MEETING:</b> Consider format & structure of Professional Development Plan		
<b>DATE:</b> 09/27/2019 <b>TIME:</b> 1:30am	<b>LOCATION/ROOM #:</b> Student Center Board Room <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Alisa Shubb & Olga Prizhbilov		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Beth Hartline		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
See Shared Google Drive for sample plans to stimulate discussion <a href="https://drive.google.com/drive/folders/1r2CZVw52Z32ajO29FKobsISCCtBWiYkT">https://drive.google.com/drive/folders/1r2CZVw52Z32ajO29FKobsISCCtBWiYkT</a>		
<b>UPDATES AND BRIEF REPORTS</b>		
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Welcome and orient new members	All	5 min.
Status of DI Project Teams	Alisa	5 min.
Status of project Charter/Membership upon review at Institutional Effectiveness Council	Corinne & Jen	5 min.
<b>ACTION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Does the Professional Development Definition & Principles v2 document capture a useful and complete starting point for understanding professional development? Does Barriers to Professional Development Participation v2 document adequately summarize perceived barriers to participation?	Alisa	10 min.
<b>DISCUSSION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
What overarching principles should guide professional development & training at ARC?	All	30 min.
How should the Professional Development Plan be structured? - what topics should be in the table of contents? -how can the plan address both long term and short term goals? -how can the plan structure reflect all stakeholder group perspectives (eg all employees) -how should we frame PD concepts (goals, actions, focus areas, competencies, etc)?	All	30 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
<b>Topic</b>		<b>Contact Person</b>
What are the strengths of existing professional development efforts at ARC?		

