

Sustainability Improvement (2019-2020)

Meeting Agenda

NAME OF COUNCIL/TEAM: Sustainability Improvement (2019-2020)		
OBJECTIVE OF MEETING: Overview of Project Charter and begin assessment of current sustainability efforts at ARC.		
DATE: 09/24/2019 TIME: 9:00am	LOCATION/ROOM #: Student Center, Community Room 1 CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Cheryl Sears & Narine Madramootoo		
TIMEKEEPER:		
ASSISTANT: Annaliese Pennell		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Allotted
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Introductions -Important Links -You Tube Video: "How San Francisco is Becoming A Zero Waste City"	Cheryl Sears	20 min.
Timeline (See Project Charter)	Narine Madramootoo	5 min.
Basecamp & IGOR Overview	Annaliese Pennell	5 min.
Project Charter	All	30 min.
Sustainability -What are our current sustainability efforts as a campus? -What does Sustainability mean to you?	All	30 min.
Project Team Meeting Timeline	Annaliese Pennell	5 min.
Homework: -Review "Important Links" -Continue discussion of defining sustainability -Research current sustainable practices by other community colleges and universities	Cheryl Sears/Narine Madramootoo	5 min.
ITEMS FOR FUTURE CONSIDERATION:		

Topic	Contact Person
Field Trips: -CA Recycle -California State University, Sacramento	
OTHER INFORMATION:	