

# Student Success Council

## Meeting Notes

**NAME OF COUNCIL/TEAM:** Student Success Council

**OBJECTIVE OF MEETING:** Discuss strategic enrollment management Update Accreditation Update Pathway Communities

**DATE:** 12/03/2019  
**TIME:** 1:00pm - 3:00pm

**LOCATION/ROOM #:** Submarine Conference Room  
**CALL-IN NUMBER:**  
**CALL-IN CODE:**

**FACILITATOR(S):** Frank Kobayashi

**TIMEKEEPER:**

**ASSISTANT:** Frank Kobayashi

**MEMBERS PRESENT:**

**SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):**

**UPDATES AND BRIEF REPORTS:**

Topic	Person(s) Responsible	Notes
Accreditation: what will the new process look like?	Adam Karp	Adam provided an update on Accreditation. He shared the District Accreditation timeline. ACCJC will now require a Institutional Self Evaluation Report (ISER). Executive Leadership Team will sponsor a Project Team to write the ISER. The evolution of the ACCJC process is from an interest towards a focused document and collection of evidence to meet each standard. On March 17 2020, there will be a District Accreditation meeting. On March 18 there will be an ARC Accreditation meeting.
Districtwide Front Door Redesign efforts: what is the district doing to redesign the "front door" experience for students?	Jeff Stephenson	Jeff provided an update on the Front Door Redesign efforts at the District. He indicated there is a District Group with membership from each College. The five steps to success will be condensed to two, 1) Apply and 2) Pay for College. Gabe Ross is working with Colleges on consistent web messaging about the process. Students in the future will not lose priority registration for missing one of the 5 steps to success. Tammy Montgomery will be leading a District Group to review Career Assessment tools to identify a suite of consistent career assessments for the Districts. Opt out scheduling is being recommended by the District beginning Fall 2020. CCC Apply will be testing four major categories (met majors).

**ACTION ITEMS:**

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
EMP-Second Reading	Frank Kobayashi	0	Frank provided an update on the Education Master Plan. He indicated that the EMP has been presented and received comments from the Academic Senate, Student Success Council, Student Senate, and Executive Leadership Team. The Student Success Council approved the EMP v5 document to move to Executive Leadership Team.

**DISCUSSION ITEMS:**

Question	Person(s) Responsible	Notes and Next Steps
Strategic Enrollment Management (SEM) Project Team Progress Report	Kale Braden and/or Dyne Eifertsen	Kale provided an update on the work of the Strategic Enrollment Management (SEM) Team. Kale indicated that the Team has developed a draft report covering the following sections; 1) Assessment of current state of enrollment, 2) Core schedule and scheduling timelines, 3) FTEF Allocation Guidelines, 4) Block Scheduling Guidelines, and 5) Organizational Recommendations. A draft report is scheduled to be available in late January.

**ITEMS FOR FUTURE CONSIDERATION:**

Topic	Contact Person

